

**VILLIAGE OF ROSCOE
RESOLUTION NO. 2026-_____**

**A RESOLUTION PROVIDING FOR THE NON-RENEWAL OF VILLAGE
ADMINISTRATOR EMPLOYMENT AGREEMENT**

WHEREAS, the Village of Roscoe (“Village”) entered into an Employment Agreement (“Agreement”) for the position of Village Administrator effective January 1, 2024, for a three year term; and

WHEREAS, the Agreement has an Expiration Date of May 31, 2026, as provided in Article I Section A; and

WHEREAS, Article I, Section B provides for automatic renewal, unless notice of non-renewal is provided to the employee at least 90 days prior to the renewal date; and

WHEREAS, non-renewal of the Agreement is at the sole election of the Village. In the event of non-renewal, the Agreement will expire upon the Expiration Date set forth above; and

WHEREAS, the Committee of the Whole has recommended that notice of non-renewal be provided to the employee, pursuant to Article I Section B.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE, WINNEBAGO COUNTY, ILLINOIS, AS FOLLOWS:

1. The foregoing recitals are incorporated herein and made a part hereof,
2. By the adoption of this Resolution, the Village provides notice pursuant to Article I Section B of the Agreement to the Employee of the Village’s election to not renew the Agreement, thereby allowing the Agreement to Expire on the Expiration Date as provided in Article I of the Employment Agreement.
3. The Village Clerk of Roscoe shall attest the same after the signature of the Village President.

2026-_____

1st Read:

PASSED BY ROLL CALL VOTE ON:

NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Trustee Dayne Mead				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

Approved _____, 2026:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK