



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, November 19, 2024
6:30 PM

CALL TO ORDER

President Gustafson called to order meeting at 630pm

PLEDGE OF ALLEGIANCE

ROLL CALL

President Gustafson requested Roll Call

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **November 5, 2024.**

President Gustafson entertained a motion;

Motion made by Trustee Sima, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Village Board of Trustees
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Diane LaForge, Roxanne Smith, Jennie Nichols representing 50North. Ms. LaForge stated that 50North is a non-profit organization for seniors. The organization meets twice a month, 1st and 3rd Tuesdays from 1-3pm. The organization is seeking monetary support, to continue the activities. The latest event was a luncheon which was attended by 70 local seniors.

PRESIDENT'S REPORT

None

TREASURER'S REPORT

2. Cash Report and Bills

President Gustafson provided a summary of the expenditures:

Expenditures \$303,933.77 (\$194,424.45 expenditures / \$109,509.32 payroll)

Cash on Hand \$9,237,220.01

No Motor Fuel :\$0

Cash on hand \$1,671,745.16

3. Approval of Bills

President Gustafson entertained a motion;

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

4. Year to Date, Revenues and Expenditures

None

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

None

MOTIONS AND RESOLUTIONS (Final action)

President Gustafson entertained a motion to waive the \$100.00 fee for license;

Motion made by Trustee Mallicoat, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee

Wright

5. Approval of a **Class “T” (Temporary-1 day) liquor license** for **Lou's Tap Inc d/b/a Louies Tap House** for off-premise sales of alcohol in conjunction with **Hometown Holiday on December 14, 2024 at 5466 Bridge Street.**

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

6. Approval of a **Class “T” (Temporary-1 day) liquor license** for **Rybo Ventues Inc. Inc d/b/a Poison Ivy Pub** for off-premise sales of alcohol in conjunction with **Hometown Holiday on December 14, 2024 at 5466 Bridge Street.**

President Gustafson entertained a motion;

Motion made by Trustee Wright, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Village President Gustafson

MOTIONS AND RESOLUTIONS (Final action)

7. Approval of **Resolution 2024-R47**, establishing the **estimated tax levy** for tax year 2024.

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Trustee Plock clarified for the public that the Levy is a 4% increase in total dollars but an 8% decrease in the overall tax rate of individual properties, making it clear to the public that the tax rate is going down, not up. President Gustafson stated the overall amount for the Tax Levy for Village of Roscoe is \$1,760,026.00

8. **Approval of Resolution 2024-R48**, authorizing an agreement with **Crimson Valley Landscaping/Estate Deck & Fence** for the installation of the chain link fencing at the Public Works Facility for the quoted amount of **\$15,000.**

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima,

Trustee Wright

9. **Approval of Resolution 2024-R49** authorizing the Hiring of Snowplow Drivers & Setting the Hourly Wage for the 2024-2025 Snow Season

President Gustafson entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

10. Discussion and Approval of Expenditures related to the Village Holiday Decorations at Bridge & Main

President Gustafson and Administrator Kurlinkus provided a summary of the options for the Christmas Trees.

The Village is currently obtaining quotes for a municipal Christmas tree to serve as a centerpiece for our holiday celebrations. Options under consideration include purchasing and installing a live or artificial tree, hiring a company to manage the tree's lighting, or renting a pre-lit RGB tree for approximately \$8,000. Additionally, the Village must decide whether to utilize Public Works staff for the tree's installation and lighting, which may impact resources for other end-of-season operations or to contract with a professional company to lessen the burden on Village resources. Staff seeks direction from the Village Board regarding the preferred approach and an appropriate budget allocation for this year's holiday display.

Option 1 is renting an RGB tree as well as lighting the 20 4' trees.

Option 2 is lighting the existing living tree on that corner as well as lighting the 20 4'trees.

President Gustafson confirmed with board that the direction is to decorate what is there for this year.

NEW BUSINESS (First reading or suspend rules)

11. Approval of **Ordinance 2024-12**, annexing **two contiguous parcels** located at **13000 and 13019 North 2nd Street**. (PIN 04-21-151-004 & 04-21-151-005) into the Village of Roscoe and designating the zoning of such parcels as Village of Roscoe **IL - Light Industrial**

[Petitioner Alex Blondin, Manager of Rogue Event Rentals LLC]

President Gustafson entertained a motion to suspend rules.

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Administrator Kurlinkus, summarized that the applicant is requesting a rezoning of two parcels located at 13000 and 13019 N 2nd Street. The parcels are approximately 8.3 acres in size (2.92 and 5.38 acres individually). There is an existing industrial office building on the southernmost parcel that is approximately 8,100 square feet in area. The southernmost parcel also has an existing outbuilding/shed at the edge of its parking lot that is approximately 600 square feet in size. The northernmost parcel is currently vacant except for a billboard near the right of way.

The parcels are currently not annexed into the Village, but are seeking an annexation petition to file with Winnebago County to officially join within the Village's borders. Under Section 15-389, newly annexed land into the Village is automatically designated as an Urban Transition (UT) zoning district. This is a relatively limiting zoning district and is meant more as a holding place for parcels of land that have not yet seen development.

President Gustafson entertained a motion.

Motion made by Trustee Babcock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

QUESTIONS AND REPORTS

Deputy Chief Farrone provided an update on the drone training. Deputy Chief stated that currently the training is being completed online, currently, 3 officers are participating in the training. Once completed they will need to go to the suburbs to take the testing/certification through the FAA and then there will be 5 certified pilots/officers. The idea is to have someone who can operate the drone on each shift.

Troy of Public Works stated that Christmas decorations will be going up this week.

Brandon provided an update on the three designs projects:

Love Road & Willowbrook Road are completed and have been sent to all agencies in June. They are unfunded projects and on the review list. Currently no major update.

Main Street Project design plans on hold, currently not advancing those but the pedestrian bridge is being advanced. A bridge bat assessment will need to be done, which is part of the environmental plan.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

President Gustafson entertained motion;

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright