

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: 2026 City-Wide Pavement Striping – Bid Recommendation Letter

Date: 09-15-2026

Meeting: Village Board of Trustees

Prepared by: Brandon Boggs (Fehr Graham)

Department: Public Works/Engineering

Overview/Background Information

Bids for the 2026 City-Wide Pavement Striping were opened publicly at Village Hall on September 11th at 10:00am. Two (2) bids were received: Countryman Inc. & Marking Specialists Corporation as shown in the Bid Tabulation.

The Village and Public Works Department budgeted \$50,000.00 for road and highway maintenance. To cover the remaining project costs, available funds will be reallocated from the Roofing Project budget.

Key Issues

Marking Specialists Corporation's bid was received by mail prior to the September 11, 2026, bid opening deadline of 10:00 a.m. However, because the package was addressed to the Village Clerk, it was not identified and opened during the scheduled bid opening. Upon discovery, the bid was opened and reviewed, and staff determined that the bid was responsive and the bidder was responsible. Therefore, the bid submitted by Marking Specialists Corporation was included in the tabulation of bids.

Fiscal Note/Budget Impact

The low bid (Countryman Inc.) was the lowest qualified bidder at a total bid amount of \$224,263.90. Countryman Inc. was also the lowest bidder for the base bid and each of the alternate bids. Staff recommends only awarding the base bid submitted by Countryman Inc. at the amount of \$88,669.50.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of a contract with Countryman, Inc. in the amount of \$88,669.50 for the base bid associated with the 2026 City-Wide Pavement Striping Project. Staff further recommends that the alternate bids not be awarded.

Attachments

Bid Recommendation Letter
Bid Tabulation