



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, June 16, 2026
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Molly Butz
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee John Broda

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **June 2, 2026.**

President Gustafson asked for a motion for the approval of the Minutes.

Motion was made by Trustee Butz, second by Trustee Mead. Voting yes: Trustees Butz, Wright, Sima, Mead, Babcock 5-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

PRESIDENT'S REPORT

- 2. Parking Lot Updates**

Pietro's Pizza (Matthew Yaunke, Owner)

Roscoe Township

President Gustafson has asked Mr. Yonke owner of Pietro's to come and give the Board an update regarding his delayed parking lot improvement project. He explained that progress has been slowed by financing issues, complications purchasing the adjoining property, and delays caused by his lender's merger. Although a parking lot design has been submitted and is being reviewed, the project cannot move forward until the lots are legally combined and ownership issues are resolved.

Mr. Yonke said his goal is to complete the parking lot this season, ideally before asphalt plants close in October, but requested flexibility because he could not guarantee that timeline. President Gustafson suggests he work with village staff on a checklist of remaining requirements, coordinate with the engineer, and follow up again in late July or early August. Trustee Sima emphasized that the village should focus on helping Mr. Yonke navigate the legal and administrative process, while the village attorney Tom Green noted he could not directly advise him because he may later be responsible for enforcing the ordinance.

President Gustafson also reported that the Roscoe Township parking lot project is moving forward, with engineering plans expected later this year.

an update was provided on the Bridge Street parking lot project, noting that the required Dewalt system is being shipped and installation will be scheduled once the materials arrive.

President Gustafson praised Public Works staff and community partners following storm damage at Swanson Park. After lightning caused power and water outages, crews worked quickly with Commonwealth Edison and local contractors to restore utilities, allowing a major youth baseball tournament to proceed as scheduled.

TREASURER'S REPORT

3. Cash Report and Bills

Expenditures are \$119,118.21, Payroll is \$183,755.18 Totaling \$302,873.39.

4. Approval of Bills

President Gustafson asked for a motion for the approval of the bills.

Motion was made by Trustee Butz, second by Trustee Mead. Voting yes: Trustees Wright, Babcock, Mead, Butz, Sima 5-0-0.

5. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

ACTION FROM LIQUOR COMMISSION

6. Approval of **Ten (10) Class "A" Tobacco Licenses**

{Applies to retailers deriving less than 50% of total retail sales from tobacco products, alternative nicotine products, and/or electronic cigarettes }

Casey's Retail Company dba Casey's General Store #3536

GPM Midwest LLC dba Fas Mart #5224

Kelley Williamson dba Hononegah Mobil

Kelley Williamson dba Roscoe Mobil

Love's Travel Stops & Country Stores, Inc. dba Love's Travel Stop #322

Penny Inc. dba Quik Mart

Speedway LLC dba Speedway #3962

Thorntons LLC dba Thorntons #331

US Petro Inc. dba Luna Food Mart

Walgreens Co. #06001 dba Walgreens Co. #06001

President Gustafson asked for motion for the approval of Ten Class "A" Tobacco Licenses.

Motion was made by Trustee Wright, second by Trustee Butz. Voting yes: Trustees Sima, Babcock, Wright, Mead, Butz 5-0-0.

7. Approval of **Two (2) Class "B" Tobacco Licenses**

{Applies to retailers deriving more than 50% of total retail sales from tobacco products, alternative nicotine products, and/or electronic cigarettes }

Fabulous Tobacco Inc. d/b/a Remix Tobacco

ASVR Inc. d/b/a Fox Smoke & Vape

President Gustafson asked for a motion for the approval of Two Class "B" Tobacco Licenses.

Motion was made by Trustee Butz, second by Trustee Sima. Voting yes: Trustees Babcock, Wright, Butz, Mead, Sima 5-0-0.

MOTIONS AND RESOLUTIONS (Final action)

8. **Approval of Resolution R-29** Requesting and Authorizing the Village to Obtain from Enterprise Fleet Management Inc. under the Master Lease Agreement, a Fleet Vehicle for use by designated Village Employees

President Gustafson asked for a motion for the approval of Resolution 2026-R-29.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Wright, Babcock, Butz, Sima, Mead 5-0-0.

NEW BUSINESS (First reading or suspend rules)

- 9. Approval of a Special Event Permit for National Night Out 2026.** The event will take place on Main Street from Bridge Street to just north of Village Hall on August 4, 2026, from 6:00 pm - 8:00 pm.

President Gustafson asked for the approval of a Special Event Permit.

Motion was made by Trustee Sima, second by Trustee Butz. Voting yes: Trustees Sima, Wright, Babcock, Mead, Butz 5-0-0.

QUESTIONS AND REPORTS

None.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comment.

EXECUTIVE SESSION (IF NECESSARY)

- Under 5 ILCS 120/2(c)(1) and (c)(3) regarding the appointment, employment, and compensation for a specific position/employee or individual, and the selection of a person to fill a vacancy in a public office. Receive presentation by MGT Impact Solutions regarding the selection of an interim Village Administrator and regarding full time Village Administrator.

President Gustafson asked for a motion to go into Executive Session.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustees Sima, Babcock, Mead, Butz, Wright, President Gustafson 6-0-0.

Went into Executive Session at 6:51 pm.

Attorney Tom Green asked for a motion to leave Executive Session.

Motion was made by Trustee Butz, second by Trustee Mead. Voting yes: Trustees Butz, Mead, Wright, Babcock, Sima, President Gustafson 6-0-0.

Left Executive Session at 7:59 pm.

Roll Call to reconvene Village Board Meeting at 8:04 pm. Trustees Babcock, Butz, Wright, Mead, Sima, President Gustafson 6-0-0.

No Action Taken.

ADJOURNMENT

President Gustafson Asked for a motion to Adjourn the meeting.

Motion was made by Trustee Butz, second by Trustee Mead. Voting yes: Trustees Wright, Mead, Babcock, Sima, Butz 5-0-0.

Meeting was Adjourned at 8:05 pm.