

# VILLAGE OF ROSCOE

## AGENDA ITEM - STAFF REPORT



**Agenda Item:** Resolution No. 2026-R30 to amend the Village Personnel Policy Section entitled Village-Owned Vehicles to allow employees to use Village vehicles for Village related business at local establishments that have a liquor license from the Village.

**Date:** July 7, 2026      **Meeting:** Village Board      **DATE:** 7/7/2026

**Prepared by:** Attorney Tom Green      **Department:** Admin

### Overview/Background Information

The Village would like to add a provision to the Personnel Policy regarding Village-Owned Vehicles to provide that employees may use Village vehicles for Village related business at local establishments that have a liquor license from the Village. Employees shall not attend liquor licensed establishments with a Village vehicle outside of work hours or when not engaged in legitimate Village related business.

### Fiscal Note/Budget Impact

None

### Prior Legislative Actions

None

### Action Required/Recommendation

Recommend passing Resolution amending the Village Personnel Policy relating to the Vehicle Policy.

### Attachments

Resolution No. 2026-R30  
Vehicle Policy