

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: 7th Annual Jaimie Cox Memorial 5K Run/Walk

Date: September 20, 2024

Meeting: Board 10/01/2024

Prepared by: Janel

Department: Special Events

Overview/Background Information

The Jaimie Cox Foundation is hosting their 5K on Saturday October 19, 2024. The route will start at Roscoe Middle School, proceed onto the Stonebridge Trail to Burr Oak, and about 50% of participants will return the same way, the other 50% will continue across Burr Oak for another mile. There will be course guidance signs along the route which will be removed at the conclusion of the event. The foundation provides volunteers along the route to ensure the safety of all the participants. Volunteers will be stationed at the intersections with the understanding that they cannot stop traffic; they are there to help guide participants.

Key Issues

Police and Fire have both approved this event for safety purposes. I want to note that we received the application on September 17, but since there are no planned road closures, I was inclined to waive the 60-day submission requirement.

Fiscal Note/Budget Impact

Fee Waiver: Application fees shall be waived for any special event application applied for by a charitable organization.

Prior Legislative Actions

This is an annual event that has taken place for many years. 2024 being the 7th year.

Action Required/Recommendation

Approve the event known as 7th Annual Jaimie Cox Memorial 5K Run/Walk

Attachments

Special Event Application
Event Management Plan
Race Map