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www.bslbv.com

September 6, 2024

Via E-mail: josef@villageofroscoe.com

Village of Roscoe
Josef Kurlinkus Village Administrator
10631 Main Street
Roscoe, IL 61073

Re: Corporate Legal Counsel

Dear Mr. Kurlinkus:

Barrick, Switzer, Long, Balsley & Van Evera, LLP ("BSLBV") acts as corporate counsel for several municipalities, townships, and fire protection districts, and has acted as special counsel for numerous other municipalities in or around Winnebago, Boone, Ogle, Stephenson, and McHenry Counties. I would like to take this opportunity to introduce you to and provide you with some background information regarding BSLBV.

The law firm of Barrick, Switzer, Long, Balsley & Van Evera, LLP was established in 1938 by William Barrick and has been located in Rockford since its inception. I have been practicing municipal law for 35 years and our firm has had a major emphasis on municipal law for over 40 years, currently representing nineteen (19) units of local government. Partners and associates frequently attend and participate in municipal seminars and conferences. Our firm is experienced in many areas critical to the effective operation of a municipality, such as real estate, banking, eminent domain, land use, the Election Code, civil litigation (including prosecution of code and parking violations at administrative hearing), insurance defense, Intergovernmental Agreements, Redevelopment Agreements, employment, personal and general business representation.

Currently fifteen (15) lawyers make up our law firm, each with general practice experience as well as a degree of specialization. When, inevitably, municipal operations become entangled in other legal areas, our firm is equipped to evaluate and move forward with the municipal directive. In addition to myself, Attorney James Stevens, Attorney Douglas Henry, and Attorney Darron Burke are partners who concentrate in municipal law.

I have enclosed for your review a firm resume which identifies all members of the firm and the various municipalities and municipal districts which we currently represent.

These communities range in size from a few hundred to over 23,000. Our involvement in each community depends on the needs of the community and may simply involve attendance at meetings for small municipalities or in larger municipalities, regular meetings with administrative staff and department heads and attending a variety of meetings on an "as needed" basis, both municipal open meetings and private meetings with developers and business leaders. We routinely appear in court for various matters on behalf of some of the communities. We also represent our municipal clients in prosecution of minor traffic and DUI violations. Additionally, we do zoning enforcement and other ordinance enforcement as requested by our clients, we attend liquor commission hearings, prosecute liquor violations before the liquor commission, and attend planning commission and/or ZBA hearings. We also assist our clients with compliance under the Open Meetings Act and the Freedom of Information Act.

We are experienced and proficient in the areas of annexations, sales tax rebate agreements, special assessments, special service areas, general land development and developer agreements, zoning, plats, subdivisions and TIF and Business District development. We also routinely assist our municipal clients in overhauls of municipal ordinances, redrafting zoning ordinances, and other ordinances, as needed.

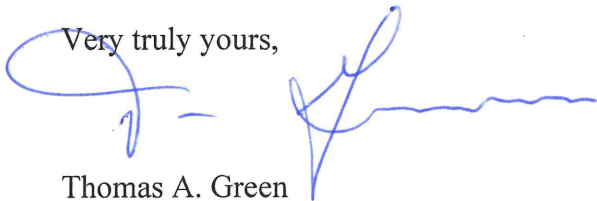
Based upon the depth and breadth of our firm and the many areas of expertise of our firm members, and further based on the resources available to our office, we feel we are well positioned to meet the often changing and various needs of municipal government. When manpower and resources need to be brought to bear, we have the ability to act quickly and resolve the problems or provide necessary information in a highly professional accurate manner.

The law firm of Barrick, Switzer, Long, Balsley & Van Evera, LLP has a high appreciation for the opportunity to work with municipalities and have worked in furtherance of both the incorporation of municipalities and the needs of a municipality as it evolves through development and expansion.

Consistent with our recent discussion, we will provide legal assistance to the Village of Roscoe on an as needed basis. We can attend meetings if necessary, or simply respond to emails and phone calls and address any issue that may arise. Also, consistent with our prior discussion, we will charge an hourly rate of \$225.00 per hour and \$300.00 per hour for litigated matters, and send detailed statements monthly, or as needed.

Thank you for allowing us to serve your needs.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Thomas A. Green', with a long horizontal flourish extending to the right.

Thomas A. Green
tgreen@bslbv.com

TAG:aml
Enclosures

BARRICK, SWITZER, LONG, BALSLEY & VAN EVERA
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Attorneys:

Stephen G. Balsley**	Richard K. VanEvera**	James E. Stevens*
Thomas A. Green*	Robert C. Pottinger**	Jason H. Rock
Douglas R. Henry*	Laura A. Baluch	Adam S. Long
Mohit Khare	Darron M. Burke*	Christopher Logli
Luke Carlson	Keri Johnson	Shawn Fulbright

*Lawyers practicing Municipal Law and Special Service Districts

** Of Counsel

Municipalities and Special Districts Represented:

Village of Machesney Park	Kirkland Fire Protection District Village
Village of Stillman Valley	Village of Lena
Win-Bur-Sew Fire Protection District	Rockton Township
Village of New Milford	Village of Monroe Center
Village of Caledonia	Village of Capron
West Suburban Fire Protection District	Roscoe Township
Village of Cherry Valley	Village of Durand
City of Loves Park (Conflict & TIF Counsel)	Cherry Valley Fire Commission
Village of Roscoe (Special Counsel)	New Milford Fire Protection District
Greater Rockford Airport Authority	
(Conflict Counsel)	

Areas of Practice:

Banking and Loan Transactions, Business, Business Acquisition and Sale, Bankruptcy, Bond Financing, Contracts, Commercial Litigation, Debtor/Creditors and Commercial Transactions, Family Law, Personal Injury, Workers Compensation, Employment, Real Estate, Land Use, Municipal, Municipal Incorporation, Probate and Estate Planning and Insurance Defense, Labor Law, Zoning, Municipal Financing, Conflicts Counsel, Tax Increment Financing, Business District Development

Areas of Experience:

- Roberts Rules of Order and running open meetings
- Open Meetings Act and Exceptions thereto
- Freedom of Information Act (FOIA) and Exemptions thereto
- Responding to FOIA requests
- Election Code
- Prevailing Wage Act
- Budget process and preparation of a budget/appropriations ordinance
- Tax levy process and preparation of tax levy ordinance and Truth-in-Taxation law
- Preparation of ordinances and petitions for public questions subject to back-door referendum
- Preparation of ordinances for public questions subject to referendum
- All forms of contracts, including interpretation, negotiation, preparation of same
- Redevelopment Agreements and Intergovernmental Agreements
- Eminent Domain
- Ordinance drafting and enforcement, including code enforcement prosecution
- Public financing (including bonds, federal and state loans backed by bonds, etc.)
- Annexation of territory
- Negotiation and preparation of Annexation Agreements
- Zoning and land use
- Special Assessments
- Acquisition, sale, lease, conveyance of public real and personal property
- Preparation of real estate contracts and bills of sale and representation of sellers/buyers through closing
- Negotiation and preparation of easements and license agreements
- Traffic prosecution (both DUI and minor traffic)
- Preparation of ordinances and resolutions

Personal References

Village President Steve Bank, Village of Capron

Village President Steve Buss, Village of Lena

Mayor Steve Johnson, Village of Machesney Park

Village Administrator James Richter II, Village of Machesney Park