



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, September 03, 2024
6:30 PM

CALL TO ORDER

President Gustafson called meeting to order at 6:30pm

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Justin Plock

APPROVAL OF THE MINUTES

President Gustafson entertained a motion,

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **August 20, 2024.**

Motion to layover requested by Trustee Petty

Motion made by Trustee Petty, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Motion Passed: 5-0-1

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Mr. Bern Baier, representing the owners of Creekside Homes across from Village Hall, thanked the village board for their service and expressed his gratitude. He raised concerns about the Main Street project, stating that he was not aware of the project in the area. Mr. Baier came to know about the project from the display boards at Village Hall, which prompted him to drive on Main Street and speak to other citizens about the project. After speaking with other citizens, who also said they were not aware of the project, Mr. Baier expressed his concern. He raised concerns about the areas on Main Street, including vacant lots, old homes, and the lack of landscaping further down Main Street. Mr. Baier questioned why no letters were sent out to the residents around the project area and also raised questions about the project's goal in comparison to keeping Roscoe as a quaint welcoming community.

President Gustafson first thanked Mr. Baier for what they have done across the street with the sign and plantings. President Gustafson stated there is no plan to eliminate his properties, she invited Mr. Baier to come into her office for a larger conversation. President Gustafson is willing to layout the many meetings that have happened which have been posted out to the public along with on the website.

PRESIDENT'S REPORT

President Gustafson called on Chief Hawley for the introduction of Officer Tirado.

President Gustafson provided the board with information and instructions for the Fall Festival Parade.

President Gustafson read a letter from resident Ms. Vicki Wilson. Ms. Wilson commended Troy and the Public Works Department for their service and support with the removal of standing water on the walking path.

2. Introduction and Swearing in of Anthony Tirado as a Village of Roscoe Police Officer.

Chief Hawley introduced Officer Anthony Tirado who was officially sworn in on May 2, 2024. Officer Tirado just completed his attendance at Sauk Valley Police Academy on August 22, 2024. Officer Tirado has started his field training.

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson provided a summary of the expenditures:

Expenditures \$416,311.08 ; Cash on Hand \$8,163,506.09

No Motor Fuel : Cash on hand \$1,522,192.96

4. Approval of Bills

President Gustafson entertained a motion to pay the bills;

Motion made by Trustee Sima, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

5. Year to Date, Revenues and Expenditures

No update

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

6. Approval of conference and travel expenses for Chief Hawley while attending New Chiefs of Police Orientation

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

7. Approval of a Special Event Permit for the Stateline Disc Golf Association (SDGA) & Outta Bounds Disc Golf Tournament to be held at Porter Park on November 2, 2024.

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

8. Approval of travel expenses for elected officials and staff attendance at the 2024 Illinois Municipal League Annual Conference on September 19-21, 2024 [estimated expenses of \$1,400.00 per attendee].

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

MOTIONS AND RESOLUTIONS (Final action)

NEW BUSINESS (First reading or suspend rules)

9. Approval of Resolution 2024-R35, Authorizing the purchase of three (3) market huts from Country Barns not to exceed \$5,319.00 (\$1,773.00 each)

President Gustafson entertained motion to suspend rules:

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Motion made by Trustee Babcock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Trustee Mallicoat inquired where the home of these would be, it was stated Public Works. Trustee Wright asked how many, it was stated 3.

President Gustafson entertained motion:

Motion made by Trustee Sima, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

10. Approval of Resolution 2024-R36, authorizing an agreement with **Norwest Construction, Inc.** for the completion of road repairs on Deer Crossing for the quoted amount of **\$22,800.00**.

President Gustafson entertained motion to suspend rules:

Motion made by Trustee Sima, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Brandon stated the existing curb has settled, creating a low spot in the pavement along the curb line where stormwater runoff collects. This section of roadway was resurfaced as part of the 2024 Residential Streets Program, but the sunken curb issue was not identified until after the paving was completed by Rock Road Companies and the standing water was noticed. The Village could choose not to repair this curb and pavement, but there are concerns that it would pose a hazard to residents during winters if the area froze. The standing water on the pavement could also shorten the pavement's lifespan. We also sought an alternate quote from Rock Road Companies to include this work in the existing 2024 RSP contract. However, their pricing was significantly higher than Norwest's.

President Gustafson entertained motion:

Motion made by Trustee Mallicoat, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

11. Approval of Resolution 2024-R37, of entering into an Agreement with **Place Foundry Design PLLC** to provide design and owner's representative services for the construction of the Village's Main Street Business Incubator Project.

President Gustafson entertained motion to suspend rules:

Motion made by Trustee Babcock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Trustee Babcock inquired about not referring to the project as incubators but referred to as pop-up markets, as recommended by Place Foundry. Trustee Petty asked when this would be completed, it was thought by Summer of 2025.

President Gustafson entertained motion;

Motion made by Trustee Babcock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

QUESTIONS AND REPORTS

Trustee Mallicoat inquired as to when the Village cars were switched out. Administrator Kurlinkus stated it was about 6 months ago.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

President Gustafson entertained motion:

Motion made by Trustee Wright, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright