



Special Event
Application Form

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

☐ Assembly ☐ Block Party ☐ Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

Roscoe Community Market by Stateline Events

Nature of Event:

Market

Location of Event: Bridge and Main St Projected Attendance: 100

Address of Organizer: 5761 Flagler Dr. Phone Number: [REDACTED]

Event Date(s): additional dates added Sunday Sept 20th & Sunday October 4th

Event Hours: 11am am/pm until 3pm am/pm

Setup/Assembly Date: same day Start Time: 9am am/pm

Dismantle Date: same day am/pm Completion Time: 4:30pm am/pm

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

Will this event require use of fireworks?	☐ Yes	☒ No
Will this event require street closures	☐ Yes	☒ No
Will alcohol be served?	☐ Yes	☒ No
Will signage be posted?	☒ Yes	☐ No
Will food be served?	☒ Yes	☐ No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-7338 * Fax: (815) 623-7254 * Email: shawley7894@roscoepolice.com



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Who is your point of contact for this event? (must be available during entire duration of event)

Name: stacy Moore Phone Number: [REDACTED]

Email: statelineevents@gmail.com

Additional Comments:

we were rained out on two dates, so requesting to add two additional dates to our already
approved special event permit for the market

Applicant Signature:

Date:

[REDACTED]

8/29/26

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10595 Main Street
Roscoe, Illinois 61073
shawley7894@roscoepolice.com

OFFICIAL USE ONLY

Date Filed: _____

Police Department: _____
Signature _____ Date _____

Village Board: _____
(if necessary) Signature _____ Date _____

Application Fee Paid: **\$100** Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block Party

Receipt

Cc: Public Works, Zoning, HRFPD, WCBD