

# VILLAGE OF ROSCOE

## AGENDA ITEM - STAFF REPORT



**Agenda Item:** 2026 Residential Streets Program Bid Specifications and Letting

**Date:** 03/18/2026

**Meeting:** Village Board

**Prepared by:** Brandon Boggs

**Department:** Public Works/Engineering

### Overview/Background Information

The Public Works Department is submitting the annual Residential Streets Program engineering plans and bid specifications for authorization by the Board to publicly bid the project. A summary of the project scope and roadways being improved can be found below:

#### General Scope

Pavement removal and replacement with 3" of new hot-mix asphalt, driveway approach pavement replacement, turf shoulder restoration, sanitary manhole adjustments, and other related appurtenances. Work will be completed in the following locations:

Base Bid: Hawks Pointe Trail, Leana Drive, Saddle Club Drive, Equine Drive, and Arena Drive

Alternate Bid: Charlemont Way, Elberon Way, Rosemare Drive

### Key Issues

- The bids will be publicly advertised through the Rockford Register Star to satisfy Village purchasing policy requirements.
- A public bid opening will be held at Village Hall following a bid solicitation of at least 10 days. It is expected that bids will be opened on March 31, 2026. The Board will be notified once the bid opening date has been set.
- The contract award recommendation will be presented to the Board on April 7, 2026 seeking approval of the contract to the lowest qualified bidder.
- The substantial completion date has been set for July 3, 2026.
- The final completion date (final restoration and submittal of final quantities) has been set for July 17, 2026.

### Fiscal Note/Budget Impact

- The preliminary estimate of cost for the project is \$915,000. Actual project/contract costs will be known following the bid opening.

### Prior Legislative Actions

N/A

### Action Required/Recommendation

Staff recommends approval of the specifications/bid package to begin the public bidding process.

### Attachments

Bid Specifications, Engineering Plans