



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Selection Committee for Village Administrator Recruitment Services

Tuesday, May 19, 2026

7:00 PM

CALL TO ORDER

[Immediately following the meeting of the Committee of the Whole]

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Molly Butz
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Selection Committee from **May 5, 2026.**

Trustee Wright asked for a motion for the approval of the minutes.

Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Mead, Broda, Butz, Sima, Wright, Gustafson. Voting no: Trustee Babcock 6-1-0.

OLD BUSINESS

No Old Business

NEW BUSINESS

2. Discussion and recommendation regarding specifics of MGT Impact Solutions contracts relating to:
 - 1) An Interim Village Administrator (length of employment)
 - 2) When to initiate the selection process for a permanent Village Administrator

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Tom Green Village Attorney opens the MGT discussion by explaining that he has been in direct communication with Mark Peterson of MGT Impact Solutions, who has already begun identifying potential interim Village Administrator candidates. He tells the Committee that MGT needs clear direction on whether the Village wants a short 90-120 day interim or a longer assignment lasting roughly a year.

Trustee Wright made a motion to set the interim term through May 2027, second by Trustee Sima. Voting yes: Trustees Sima, Butz, Broda, Wright, Babcock, Mead. Voting no: President Gustafson 6-1-0.

Trustee Sima noting he reviewed MGT's history and found that most of MGT's interim placements tend to be long-term, often lasting a year or more. He adds that a longer term would give the next seated board time to evaluate the interim before deciding on a permanent hire.

Tom Green reinforces that MGT is flexible, experienced, and comfortable structuring the contract so that MGT employs and pays the interim directly while invoicing the Village-saving payroll taxes and benefits. He also explains that MGT can divide candidates in short-term and long-term pools once the committee set it direction.

Trustee Broda asked whether an interim could overlap with a permanent hire for training.

Tom Green responds that he is confident Mark would support that. He will prepare a Resolution for the interim and present it to the board on June 2,

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments

EXECUTIVE SESSION (IF NECESSARY)

No Executive Session

ADJOURNMENT

Trustee Wright asked for a motion to Adjourn the meeting.

Motion was made by Trustee Sima, second by Trustee Broda. Voting yes: Trustees Butz, Mead, Sima, Broda, Babcock, Wright, Gustafson 7-0-0.

Meeting Adjourned at 7:25 pm.