

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item:	Resolution No. 2026-R26 to authorize the engagement of MGT Impact Solutions LLC for an Employee Leasing Agreement and a Master Services Agreement relating to the position of Village Administrator		
Date:	May 28, 2026	Meeting:	Village Board DATE: 6/2/2026
Prepared by:	Attorney Tom Green	Department:	Admin

Overview/Background Information

The Selection Committee reviewed several proposals from multiple search firms for a new Village Administrator and ultimately selected MGT Impact Solutions, LLC (“MGT”) for approval. The Selection Committee recommends the execution of an Employee Leasing Agreement with MGT to provide for an Interim Village Administrator expected to serve until approximately May of 2027, and the execution of a Master Services Agreement with MGT to provide a permanent Village Administrator expected to be employed in approximately May of 2027.

Key Issues

Approval of the MGT Impact Solutions LLC Master Services Agreement for a full-time Village Administrator and approval of the MGT Employee Leasing Agreement for an Interim Village Administrator.

Fiscal Note/Budget Impact

Fees under the Employee Leasing Agreement will be billed monthly based on the hourly rate to be paid to the Interim Village Administrator, an amount yet to be determined. The fees under the Master Services Agreement are \$22,000.00, plus \$2,000.00 for recruiting expenses and \$2,000.00 for advertising expenses. Other fees may be incurred in the event an Interim Village Administrator is selected as permanent Village Administrator. Additional fees may be incurred as a result of mutually agreed modifications to the MGT scope of work.

Prior Legislative Actions

None

Action Required/Recommendation

Recommend passing Resolution authorizing the engagement of MGT for an Employee Leasing Agreement and for a Master Services Agreement providing for an interim Village Administrator and ultimately for a Full Time Village Administrator

Attachments

- Resolution
- MGT Master Services Agreement
- MGT Employee Leasing Agreement