



Special Event
Application Form

Return completed form to Roscoe Police Department * 10595 Main St. * PO Box 312 * Roscoe, IL 61073

☐ Assembly ☐ Block Party ☐ Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

Summer Party - All World Machinery Supply, Inc.

Nature of Event:

Outdoor Summer Party on Company grounds for Staff, Family, and Guests

Location of Event: All World Machinery Supply, Inc. Projected Attendance: 200

Address of Organizer: 6164 All World Way Phone Number [REDACTED]

Event Date(s): Saturday, June 21, 2025

Event Hours: 3:00 PM am/pm until 11:59 PM am/pm

Setup/Assembly Date: June 20, 2025 Start Time: 3:00 PM am/pm

Dismantle Date: June 22, 2025 am/pm Completion Time: 2:00 PM am/pm

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

Setup includes tents, small stage, tables, chairs, raffle items, and games.

Games include bags tournament, four square, ladder ball, large jenga, and other adult and youth games. Vendor setups for food, body painting, balloon artist, possibly an animal petting area, area for a robot demonstration and fireworks. Internal setup for a bar, and photo booth.

Will this event require use of fireworks?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will this event require street closures	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will alcohol be served?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will signage be posted?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Will food be served?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

Phone: (815) 623-2829 * Fax: (815) 623-1360 * Email: permits@villageofroscoe.com



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Who is your point of contact for this event? (must be available during entire duration of event)

Name: Darrell Janesak Phone Number: [REDACTED]
Email: [REDACTED]

Additional Comments:

This is an annual event at the Roscoe location for the last nine years.

Our fireworks vendor, Ultimate FX L&P LLC has our contract to apply to this year's fireworks display.

Guest invitations include Village of Roscoe Officials, Roscoe Police & Fire, Hononegah HS, RVC, and RRVTA officials.

Applicant Signature:

[REDACTED]

Date:

4/16/25

Return completed application to: Roscoe Village Hall
10631 Main Street
Roscoe, Illinois 61073
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: _____

Village Administrator: _____ Date: _____
Signature

Village Board (if necessary): _____ Date: _____
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale
\$50 Special Event: Assembly
\$25 Special Event: Block Party

Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD



All World Machinery Supply

Tents

Stage

Food Station

Fireworks

All World Wy

Vehicle Circulation

Enter
Exit



Special Event
Hold Harmless Agreement

I, David J Koepp indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as All World Machinery Supply, Inc.

to be held 6164 All World Way, Roscoe, IL 61073

Signed this 24 day of MARCH, 2025

David J Koepp, CEO

Name

[Redacted]

[Redacted]

Signature

[Redacted]

Witness

03/24/2025

