



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole

Tuesday, January 21, 2025

CALL TO ORDER

Administrator Kurlinkus called meeting to order 754pm

ROLL CALL**APPROVAL OF THE MINUTES**

Approval of the Minutes for the meeting of the Committee of the Whole from **December 17, 2024**

Administrator Kurlinkus entertained a motion to approve minutes,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

OLD BUSINESS

1. Discussion of the FY2025 Budget & Appropriations

Administrator Kurlinkus started the discussion by providing an overview of the handout, explaining the multiple account numbers that have changed over the years, with multiple account numbers with the same names and line numbers. The staff went through and standardized names across all departments many of the line numbers. Administrator Kurlinkus gave an overview of the operating expenses for the Village. Village has a fund reserve policy stating 33% of operating expenses must be held aside in the general fund. Administrator Kurlinkus stated the ending fund balance for 2024 was 5.5 million dollars. Administrator Kurlinkus presented the information from ClearGov, providing the board with information on

how to view the information for the 2025 budget and giving a demonstration of how to view the information in ClearGov. Trustee Sima requested a tutorial with this application for the board. Trustee Mallicoat asked Administrator Kurlinkus when the budget needs to be finalized. Administrator Kurlinkus stated it by end of first four months.

Highlights:

Troy of Public Works provided an overview of his department's budget to the board.

24' Mower Trailer, Leland Park LED Baseball Field Lights, Leland Park Tennis and Basketball Court Resealing, New Pavillion at Riverside Park, New Table and Chairs for Porter Park Cabin, Swanson Park LED Baseball field lights, 2 zero turn mowers

Chief Hawley provided an overview of requests from the PD, Axon Core Bundle, Police Academy has gone up, toughbook laptops.

President Gustafson stated that the capital budget amount is \$3,744,346.79, however there are already 3 projects committed with a total amount is \$3,480,049.00. If you subtract from the budget amount, you will only have \$264,000.00 to use for 20 items listed. (Hodges Run, Main Street Multi Use Parking Lot, Porter Park)

Trustee Sima requested training on the ClearGov for the board, which would be helpful for navigating the ClearGov.

2. Discussion and Recommendation of the solicitation of proposals for development of Village owned property located at **11243 Main Street.**

Administrator Kurlinkus summarized the recommendation to the board and called on Trustee Sima to address the board with his request. Trustee Sima would like the board to move forward earlier with an RFQ proposal. He stated there is interest in developing the LaBree property. Trustee Wright said there is a developer interested in the property and would like to see the board move faster than wait. President Gustafson addressed Trustee Wright stating that she would like to know what the drawings look like and what is the satisfaction. There has been no conversation yet of what should be there and that is the concept for what will be built for the property, reiterating that is what the RFP is for. Trustee Petty had suggested marketing for the property, so there are two different options Marketing with a sign or an RFP. Trustee Plock stated he would like to know the difference between the RFP and RFQ. Is an RFP faster? An RFQ the developer would suggest their idea, where an RFP would be bidding on what we want.

Motion made by Trustee Sima to open up for proposals for RFQ by March 1, 2025;

Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NEW BUSINESS

- 3. Discussion and Recommendation** of issuing a **Special Use Permit** (SUP) for continued operation of an auto body and repair business located at **5414 Edith Lane** (PIN 04-28-327-003).

[Applicant: R & L Auto Body (Katie Stadler)]

ZBA recommends approval voting 5-0-0 on January 8, 2025.

Administrator Kurlinkus summarized the recommendation for the Special Use Permit. The request is due to change in ownership, it is the same business on the same property. Staff recommended to approve the Special Use Permit at 5414 Edith Lane.

Motion made by Trustee Sima, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

PRESENTATIONS

None

EXECUTIVE SESSION (IF NECESSARY)

Trustee Wright requested executive session at 938pm for land acquisition

Motion made by Trustee Wright to move to closed session, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Administrator Kurlinkus entertained a motion to move to open session;

Motion made by Trustee Wright, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

ADJOURNMENT

Administrator Kurlinkus entertained a motion to adjourn;

Trustee Plock motion to adjourn, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

