



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, May 20, 2025

6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL**

President Gustafson called for a roll call.

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Justin Plock

APPROVAL OF THE MINUTES

President Gustafson asked the Board to layover the minutes until next board meeting.

Motion was made by Trustee Sima, seconded by Trustee Broda. Voting yes: Trustees Wright, Mead, Sima, Broda, Babcock 5-0-0.

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **May 6, 2025.**

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No public comments.

PRESIDENT'S REPORT

President Gustafson shared that our Public Works Director's wife, Stacey Hugley Taylor, was awarded a Certificate of Excellence. This award was presented by the Illinois State Superintendent of Education for demonstrating exceptional commitment and collaboration and creating a positive environment that promoted great student success.

2. Presentation by **George Gaulrapp** - external affairs manager for ComEd - regarding increase in ComEd Energy Supply Rates

George Gaulrapp, external affairs manager for ComEd, explained upcoming increases of our ComEd bill. George stated good reliable energy requires purchases through an auction. The supply cost is passed to the consumer. This cost will be about 10.50 per month.

Trustee Wright stated that the auction is being challenged.

Joe Kurlinkus stated that he had contacted our municipal aggregation proprietors. Roscoe is locked in at the current rate of 0.779 until September of 2026.

3. Introduction of **David Sidney/Place Foundry, LLC** and overview of **Main Street Redevelopment & Economic Development Goals**

David Sidney/Place Foundry, LLC gave an overview and summary over the last year of the redevelopment & Economic Development Goals for Main Street and I-90 Rockton Road Corridor.

Place Foundry; LLC contract expired in April. There will be a discussion to renew a 12-month contract.

TREASURER'S REPORT

4. Cash Report and Bills

President Gustafson asked the board for an approval to pay the monthly bills.

The total expenditures \$ 192,848.12, payroll \$ 113,683.07 Totaling \$306,531.19. leaving a balance in the checking account \$8,090.993.62

No motor fuel expenditures this evening.

5. Approval of Bills
6. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

7. **Approval of Resolution 2025-R23** for approving **Northern Illinois Service Company** for the quoted amount of **\$8,850.00** for the demolition of the Riverside Park Pavilion.

President Gustafson asked for a motion for an approval of Resolution 2025-R23 for Northern Illinois Company for the demolition of the Riverside Park Pavilion in the amount of \$ 8,850.00 Motion was made by Trustee Sima, seconded by Trustee Wright. Voting yes: Trustees Mead, Wright, Sima Broda, Babcock 5-0-0.

8. **Approval of Resolution 2025-R24** for declaring certain items of personal **property surplus, and authorizing their sale and disposition.** [F550 Crew Cab Dump Truck, F550 Dump Truck, Peterbilt Dump Truck, Case Loader, JGL bucket lift, and Dayna Weld trailer]

Approval of Resolution 2025-R24 for declaring certain items of personal property surplus and authorizing their sale and disposition. Motion was made by Trustee Sima, seconded by Trustee Wright. Voting yes: Trustees Mead, Sima, Broda, Babcock, Wright 5-0-0.

9. **Approval of Resolution 2025-R25** for engaging Fehr Graham & Associates, LLC for **design engineering services** for a **pedestrian crosswalk at the intersection of Main Street & Bridge Street.**

Approval of Resolution 2025-R25 for engaging Fehr Graham & Associates, LLC for design engineering services for a pedestrian crosswalk at the intersection of Main Street & Bridge Street. Motion was made by Trustee Sima, seconded by Trustee Wright. Voting yes: Trustees Mead, Sima, Broda, Babcock, Wright 5-0-0.

MOTIONS AND RESOLUTIONS (Final action)

NEW BUSINESS (First reading or suspend rules)

10. **Approval of a Special Event Permit for All World Machinery Supply Inc., Summer Party.** The event will take place at 6164 All World Way on Saturday, June 21, 2025.

President Gustafson asked for a motion to suspend the rules for a Special Event Permit for All World Machinery Supply Inc., Summer Party. Motion was made by Trustee Broda, seconded by Trustee Babcock. Voting yes: Trustees Sima, Babcock, Broda, Mead, Wright 5-0-0.

Motion to approve the Special Event Permit motion was made by Trustee Broda, seconded by Trustee Babcock. Voting yes: Trustees Wright, Mead, Sima, Broda, Babcock 5-0-0.

11. **Approval of Resolution 2025-R26**, approving Bid Specifications and Bid Letting for **Residential Road Repair/Maintenance Improvement Program (2025).**

President Gustafson asked for a motion to suspend the rules of Resolution 2025-R26 for Residential Road Repair/Maintenance Improvement Program (2025) to make this item a final vote.

Motion to suspend the rules was made by Trustee Wright, seconded by Trustee Babcock. Voting yes: Trustees Broda, Mead, Wright, Sima, Babcock 5-0-0.

Motion was made for the approval of the Residential Road Repair/Maintenance Improvement Program by Trustee Wright, seconded by Trustee Mead. Voting yes: Babcock, Mead, Sima, Wright, Broda 5-0-0.

Brandon Boggs stated roads to be resurfaced will be Hodges Run, Hodges Way, Hazel Close, Prairie Wind Place, Andrew Drive, Parkway Drive and Ter Maat Court.

If approved, the bids would go out in the paper and Quest CDN, a contractors website, sometime next week - May 28th and 29th On June 10th, there will be a bid opening at Village Hall at 10:00 am. Bid openings are open to the public. On June 17th, the Board will consider

the lowest bid. Construction will begin after the 4th of July holiday and final completion should be completed by the end of August.

- 12. Approval of Ordinance 2025-08, approving an Annexation and a Map Amendment from the Winnebago County Agricultural Zoning District to the RE: Single Family Residential Estate District for 18.45 acres of a property commonly known as 92XX Sheringham Drive (PIN: 08-11-100-013).**

[Applicant: KG2JGS investments, LLC & Robert S. & Lynne M. Twigg]

ZBA recommends approval voting 5-0-0 on May 14, 2025

President Gustafson asked for a motion to suspend the rules of ordinance 2025-08 approving an annexation and map amendment from the urban transitional district to RE: Single Family Residential Estate District for 18.45 acres of a property commonly known as 92XX Sheringham Drive. Motion to suspend the rules were made by Trustee Broda seconded by Trustee Sima voting yes Trustees Sima, Mead, Babcock, Broda, Wright 5-0-0.

Motion for Approval for the annexation and map amendment in ordinance 2025-08. Motion was made by Trustee Wright, seconded by Trustee Babcock. Voting yes: Trustees Sima, Broda, Mead, Wright, Babcock. 5-0-0.

- 13. Approval of travel expenses for Village Clerk to attend the Illinois Clerk's Conference.**

President Gustafson asked for a motion to suspend an approval of the travel expenses for the Village Clerk to attend the Illinois clerk's conference.

Motion was made by Trustee Broda, seconded by Trustee Babcock. Voting yes: Trustees Mead, Broda, Sima, Babcock, Wright 5-0-0.

Motion to approve travel expenses for the Village clerk motion was made by Trustee Sima, seconded by Trustee Wright. Voting yes: Trustees Sima, Babcock, Wright, Mead, Broda 5-0-0.

QUESTIONS AND REPORTS

14. Project Updates:

- Subdivision Identification Signage
- Hodges Run Incubator Project
- Stateline Fastpitch - Swanson Park Agreement

Subdivision Identification Signage information is scheduled for the June 3rd or June 17th meetings. Administrator Kurlinkus will keep the Board updated moving forward.

Hodges Run Incubator specs are completed and will be on the June 3rd the Committee of the Whole discussion.

Stateline Fastpitch - Swanson Park Agreement it was approved and the everything has been signed by all parties. The first two payments have been made and the final payment will be made by the end of June.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

Troy Taylor was at Olson Park for the end of the school year celebration. Troy brought in the bucket truck for a duck drop. The drop was a huge success. Olson Park gave out prizes to the excited kids.

Public Works week is still going on. We are hoping for more participation so we will be able to do it next year.

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson entertained a motioned to adjourn the meeting @ 7:46.

All voted yes.