

**VILLAGE OF ROSCOE, ILLINOIS  
RESOLUTION NO. 2024-R09**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF ROSCOE  
APPROVING AN AGREEMENT VANDEWALLE & ASSOCIATES, INC FOR ZONING  
AND PLANNING SERVICES**

**WHEREAS**, the Village of Roscoe is empowered by Division 13 of the Illinois Municipal Code, to pass ordinances and laws regulating the use of land located within the corporate limits of the Village; and

**WHEREAS**, Section 11-13-3 of the Municipal Code provides that upon adoption of such zoning regulations, the Village shall designate those officers authorized to enforce the zoning ordinances of the Village; and

**WHEREAS**, Section §15-774(c) of the Village of Roscoe Code of Ordinances creates the “Office of Zoning Administration... under the direction of a Zoning Administrator, [who] shall have the responsibility of administering and enforcing the provisions of [the Village’s Zoning Code]”; and

**WHEREAS**, , Section §15-774(d) of the Village of Roscoe Code of Ordinances provides that “the Zoning Administrator shall be appointed by the President of the Village Board of Trustees with the approval of the Village Board of Trustees”; and

**WHEREAS**, the Village’s zoning administrator is currently serving in such position following the expiration of their appointed term; and

**WHEREAS**, the Village of Roscoe desires to engage the services of an outside firm to serve in the position of Zoning Administrator; and

**WHEREAS**, the Village President has selected and presented for confirmation, Vandewalle & Associates, Inc, for appointment to the position of Zoning Administrator; and

**WHEREAS**, Vandewalle & Associates, Inc, is knowledgeable and experienced in the area of zoning and land use planning; and

**WHEREAS**, the Village Board desires to confirm the appointment of Vandewalle & Associates, Inc, as the Village’s Zoning Administrator, and to enter into a written agreement with Vandewalle & Associates, Inc, for the performance of such zoning administration services; and

**WHEREAS**, the Village of Roscoe is authorized and empowered by statute to amend and enforce the provisions of this resolution, and has determined that such changes are necessary to protect the health, safety, and welfare of Village residents; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of the Village of Roscoe, that by the adoption of this Resolution:

**Section 1.** That the Village President’s Appointment of Vandewalle & Associates, Inc, as the Village’s Zoning Administrator is hereby confirmed.

**Section 2.** That such appointment shall be effective as of April 01, 2024, and shall run with the current term of the Village President, or until such time as a new appointment is presented by the Village President and confirmed by the Board of Trustees of the Village of Roscoe.

**Section 3.** That the Village President is authorized and to enter into an agreement with Vandewalle & Associates, Inc, to perform such zoning administration and planning services as outlined in the scope of services attached hereto as Exhibit “A”.

<b>2024-09</b>				
<b>1<sup>st</sup> Read:</b>				
<b>PASSED BY ROLL CALL VOTE ON:</b>				
<b>NAME</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Trustee William Babcock				
Trustee Stacy Mallicoat				
Trustee Susan Petty				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

**APPROVED MARCH 05, 2024:**

**ATTEST:**

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VILLAGE PRESIDENT

\_\_\_\_\_  
VILLAGE CLERK