



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, March 19, 2024
6:30 PM

CALL TO ORDER

President Gustafson called to order at 6:30pm Tuesday March 19, 2024

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PLEDGE OF ALLEGIANCE

ROLL CALL

President Gustafson requested Roll Call

Present:

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

President Gustafson entertained motion for approval of minutes for March 5, 2024.

1. Approval of the Minutes for the **March 05, 2024** Village Board Meeting.

Minutes approved

Motion made by Trustee Mallicoat, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima,
Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

President Gustafson referred to the board to the shared folder referenced, R1 Planning. Requesting the board to review this information as the final 2024 Infrastructure Priorities Report was released. The top six projects were chosen, to which none of the Roscoe projects were selected.

TREASURER'S REPORT

President Gustafson provided an overview of the Cash Report.

2. Cash Report and Bills

The total bills to be submitted for approval are expenditures per list of \$146,943.43

Payroll expenses: \$93,963.57

Cash on hand after payment of the bills \$8,127,529.15

Motor Fuel expenditures: \$0

Cash on hand in the Motor Fuel fund is: \$1,391,470.47

3. Approval of Bills

Trustee Petty- N Track project last year: Storm sewer hit when ComEd was adding utility pole. This was village responsibility, and invoice was just found and submitted.

No on Invoice #102500 Ancel Glink - Trustee Plock and Trustee Mallicoat

Motion made by Trustee Petty, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

4. Year to Date, Revenues and Expenditures

No Update Provided

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

President Gustafson provided summary of the agenda items.

5. Approval of **Resolution 2024-R12**, of adopting amendments to the Village's **Agreement with providers of Police Department Initiated Towing**.

Summary of Resolution:

The Police Department has a list of tow companies held by dispatch who have requested to be on the Police tow list. When a tow is needed and there is a hold on the vehicle or a mandatory tow by statute or local ordinance, the Officer requests the next available tow and the tow company that is next to be used will get the opportunity to tow the vehicle. These tows also cover if a citizen does not have a tow preference of their own. Language has been changed in tow contract that includes free tows for Village owned squads or vehicles towed for evidentiary reason, or any other official business. Standard tow 8,000 lbs. or less not to exceed \$150, changed to \$250, and 8000 lbs. or more not to exceed \$175, changed to \$275.

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

6. Approval of **Resolution 2024-R14**, approving an agreement with KOBYSO for installation of windows at Porter Park Cabin not to exceed \$36,222.

Summary of Resolution:

It was recommended by the staff for the Village go with Kobysco for the quoted amount of \$36,222. It was recommended to waive the bidding process and accept the Kobysco quote. This is recommended because of the time line of getting the windows ordered, which could take up to 14 weeks for the 6 special triangle windows and installation of the windows.

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

7. Approval of **Resolution 2024-R13**, of authorizing the Village President to solicit bids, negotiate, and **enter into a wholesale electricity supply contract** not to exceed three years in length for the Village of Roscoe Electrical Aggregation Program.

Summary of Resolution:

Municipal electrical aggregation is a program that allows local governments to combine the electrical load of residential and small commercial accounts in order to negotiate a bulk purchase of electricity on behalf of these customers. The goal of this program is to achieve a lower rate for participants than what they could individually obtain on their own, fostering community savings and encouraging competitive electricity supply markets. The

Village of Roscoe is an opt-out community, meaning that once the new agreement is entered into, a notice will go out to the residents providing them with the opportunity to opt-out of the program. There is no response required to receive the new rate. The Village currently pools its supply with the City of Rockford and the City of Loves Park. Our consultant in the process is Rock River Energy Services. They will solicit the bids and make recommendations as to the most desirable rate and term for the Village as part of the process.

Motion made by Trustee Petty, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

MOTIONS AND RESOLUTIONS (Final action)

8. Approval of **Resolution 2024-R11, increasing the authorized number of full-time police officers** for the Village of Roscoe Police Department (18 Sworn Personnel)

Trustee Mallicoat made Motion to amend from 18 officers to 19 officers per FBI recommendation minimum standard.

Motion made by Trustee Mallicoat to amend from 18 to 19 officers, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock

Voting Nay: Trustee Sima, Trustee Wright

Motion made by Trustee Mallicoat to approve, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Wright

Voting Nay: Trustee Sima

9. Approval of Resolution 2024-R10, approving Bid Specifications and Bid Letting for **Residential Road Repair/Maintenance Improvement Program (2024)**.

Brandon provided the board with an overview of the difference between excavated trench and aggregate shoulder. Brandon stated bid opening 4/5 - public meeting / second meeting in April will be the recommendation of award to the board.

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

None

QUESTIONS AND REPORTS

President Gustafson inquired to Troy as to how long it would take for the windows? Troy stated he would verify tomorrow, but the deadlines should be met. President Gustafson also thanked Troy and Public Works for the wonderful job on preparing the cabin.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

President Gustafson entertained a motion to move to Executive Session:

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson entertained a motion to return to Open Session: NO ACTION TAKEN

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

ADJOURNMENT

President Gustafson entertained a motion to adjourn:

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright