



# Meeting Minutes

**Location:**

Village Hall -  
10631 Main Street  
Roscoe, IL 61073

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## Committee of the Whole Meeting

Tuesday, November 05, 2024

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### CALL TO ORDER

Administrator Kurlinkus called meeting to order 6:50pm

### ROLL CALL

Trustee Plock 654pm attendance

#### PRESENT

Trustee William Babcock  
Trustee Stacy Mallicoat  
Trustee Justin Plock  
Trustee Michael Sima  
Trustee Michael Wright  
Village President Carol Gustafson

#### ABSENT

Trustee Susan Petty

### APPROVAL OF THE MINUTES

**Approval of the Minutes** for the meeting of the Committee of the Whole from **October 15, 2024.**

Administrator Kurlinkus entertained a motion

Motion made by Trustee Sima, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Sima, Trustee Wright

Absent: Trustee Petty and Trustee Plock

### PUBLIC COMMENT (limited to 3 minutes per speaker)

None

### OLD BUSINESS

None

## NEW BUSINESS

Trustee Sima proposed a sign for the property of Hodges Run, to show the Pop-Up Market Design for the future. Administrator Kurlinkus stated this is already in progress and coming soon. Trustee Sima also stated it would be nice to have a sign on the "Labree" property for interested parties for development. President Gustafson mentioned that North Park Water has contacted the Village that for \$12,000 the Village can paint and design the water towers in Roscoe. President Gustafson stated the Village would be entering into an agreement with North Park Water to paint the water tower on Chestnut. Trustee Babcock mentioned that the Village should involve David Syndey of Place Foundry. Administrator Kurlinkus stated that we can bring this to the next meeting with Place Foundry next week.

Trustee Sima mentioned that nothing has been resolved around the neighborhood signs, and Administrator Kurlinkus stated he could bring it back to the board. Trustee Plock inquired about the pricing and if the property owners were contacted? Administrator Kurlinkus stated he would bring it back to committee next meeting. Trustee Plock inquired about the park lighting for Chicory Ridge, and Administrator Kurlinkus stated he would bring this back to next meeting as well.

Administrator Kurlinkus stated that the concrete pad and railing were installed at Riverside Park. The back shelter house at Riverside Park will be replaced next year, a donation of labor was provided by Martin Exterior. The front shelter will be torn down per recommendation and rebuild in spring.

Place Foundry Open Meeting Tuesday November 12, 2024 at 530pm.

Trustee Wright provided information around the Hometown Holiday Event to be held on December 14, 2024 from 3-7pm. The event will feature a food court, Chris Kringle huts, a horse-drawn trolley, and a tree-lighting ceremony. Youth groups will be invited to decorate trees, and local businesses are encouraged to participate. The event will also include a Santa appearance and a snowball fight.

Troop 6222 provided information regarding the sponsored blood drive for Reach Roscoe VFW to be held on November 12, 2024.

1. **Discussion and Recommendation** of approval of a resolution allocating the Village's **American Rescue Plan Act (ARPA) funds** for the provision of government services.

Administrator Kurlinkus summarized the recommendation stating that The Village received \$1.4 Million in funding from the American Rescue Plan Act received in 2021, and those funds must be obligated by December 31, 2024. The funds then must be spent by December 31, 2026. The funds can be used for various projects, including the Bridge Street parking lot and the Hodges Run pop-up markets. Administrator Kurlinkus suggested allocating those funds for those pending projects. President Gustafson stated the grants applied for don't come near the costs of the projects, and decisions for the grants applied for will not be known until 2025. The Village has made the merit stage for the Pop-Up Market grant review, the timeline of decision will be end of 2024 beginning of 2025.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Sima, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Sima, Trustee Wright

Absent: Trustee Petty

Trustee Plock arrived, not part of vote

**2. Discussion and recommendation of the Village applying for a National Fitness Campaign grant for the installation of a NFC Fitness Court.**

Administrator Kurlinkus summarized the recommendation, stating as part of the Porter Park expansion project, the Village of Roscoe is exploring opportunities to enhance community wellness and outdoor recreational resources. One initiative under consideration is the installation of a Fitness Court, a state-of-the-art outdoor bodyweight circuit training system designed by the National Fitness Campaign (NFC). This project aligns with our commitment to promoting healthy lifestyles and expanding accessible fitness options for our residents. The grant, if awarded, will provide partial funding toward the cost of the Fitness Court installation. The remaining costs would be covered by Village resources allocated to the Porter Park expansion and would be credited towards the Village's matching contribution for the park development under the OSLAD grant. The grant is for \$50,000. By securing this grant, the Village can offset costs associated with the installation and construction of the Fitness Court, making this project both economically viable and beneficial to the community. The Village has completed prequalification's for the grant and if awarded would install equipment summer/fall 2025.

President Gustafson inquired about the maintenance, and it was stated its low maintenance, and the equipment has 10-year warranty.

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Plock, Trustee Sima, Trustee Wright

**3. Discussion and Recommendation of chain-link fencing at Public Works for the quoted amount of \$15,000 from Crimson Valley Landscaping/Estate Deck & Fence.**

Administrator Kurlinkus summarized the recommendation and called on Troy to provide the board with overview; Troy stated that this fencing is for two locations at Public Works. The first part is behind the public works salt shed and between the new addition building and salt shed. The other location is in the Police impound area. Staff has received three quotes from fencing companies. They ranged from \$27,634, \$19,412, and the winning quote from Crimson Valley Landscaping/Estate Deck & Fence for \$15,000. Project was budgeted for \$24,000 for this year.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Wright, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Plock, Trustee Sima, Trustee Wright

Absent: Trustee Petty

**PUBLIC COMMENT (limited to 3 minutes per speaker)**

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**PRESENTATIONS**

None

**EXECUTIVE SESSION (IF NECESSARY)**

None

**ADJOURNMENT**

Trustee Sima thanks Boy Scouts Troop 6222

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Plock, Trustee Sima, Trustee Wright

Absent: Trustee Petty