VILLAGE of ROSCOE

Meeting Minutes

Location:
Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, October 06, 2026
6:30 PM

CALL TO ORDER

President Gustafson called the meeting to order at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT
Trustee William Babcock
Trustee John Broda
Trustee Molly Butz
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes for the meeting of the Village Board of Trustees from September 15, 2026.**

   President asked for a motion to approve the Minutes.

   Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees Mead, Babcock, Wright, Sima, Broda. Voting Abstain Trustee Butz 5-0-1.

2. **Approval of the Minutes for the meeting of the Village Board of Trustees Special Meeting from September 22, 2026.**

   President Gustafson asked for a motion for approval of the Minutes.

   Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees Wright, Sima, Broda, Mead. Abstain Trustees Babcock, Butz 4-0-2

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

PRESIDENT'S REPORT

No Presidents Report.

PRESENTATIONS

3. Commonwealth Edison's Project Link.

Mr. George Gaulrapp presented information about Project Link, a proposed high-voltage electric transmission line that would run from the Wisconsin–Illinois border south toward DeKalb, Illinois, and then east into Indiana. The project was proposed by the Midcontinent Independent System Operator (MISO), with support from the Illinois Commerce Commission (ICC), to improve regional electric grid reliability and transmission capacity. The proposed project involves constructing a new 765-kilovolt transmission line, which would transport electricity more efficiently. The new line would not replace existing transmission lines, which would remain in place.

The project is currently in the planning and public outreach phase, and the final route has not yet been determined. Burns & McDonnell is coordinating outreach efforts and distributing information to municipalities, townships, and counties within the proposed project area. Once a route is finalized, public meetings will be held to gather community feedback, discuss potential impacts, and address residents' concerns. KMED is expected to handle engineering, land easements, and construction, with no direct cost to utility customers, according to the presentation. The project is expected to take approximately eight years, with construction targeted for completion in 2034.

During the presentation, trustees asked questions about the project's impact on electric capacity, whether existing lines would be replaced, and how the proposed route might affect Roscoe and surrounding communities. Mr. Gaulrapp explained that the project is intended to improve regional reliability and transmission capacity but would not directly affect individual customers' service at this time. The route and potential local impacts remain undetermined, and additional information will be shared as the project progresses.

4. FY2025 Annual Certified Financial Report.

Scot Wrighton Village Administrator presented highlights from the village's fiscal year 2025 independent audit report to help trustees understand the village's financial position as they prepare the 2027 budget. He explained that the reported $34 million in total assets includes infrastructure, pension-related funds, and other assets that are not readily available for general spending. For budgeting purposes, approximately $11.1 million in current cash and assets is more relevant. The General Fund ended fiscal year 2025 with a balance of $6.6 million, of which approximately $2.4 million is designated as a reserve equal to one-third of budgeted expenditures, leaving about $4.2 million in unrestricted funds. The Motor Fuel Tax Fund had approximately $2.2 million available, along with additional funds that could be used for capital improvement projects, including potential transportation and infrastructure improvements near the Rockton Road interchange and along Willow Road.

Scot also reported that the police pension fund has improved significantly, increasing its funded ratio from 51% in 2016 to 81% at the end of fiscal year 2025, with 2026 figures showing further improvement to 85%. He noted that investment performance has contributed

substantially to this progress and that the pension fund's assets are dedicated to pension obligations rather than available for general village spending. Mark Olson Village Treasurer added that the village's existing debt fund is expected to cover the remaining principal and interest payments due in 2027, leaving approximately $30,000 in the fund and potentially eliminating the need for another transfer from the General Fund.

TREASURER'S REPORT

5. Cash Report and Bills

Expenditures are $368,301.02 Payroll is $121,323.61 No Motor Fuel Balance for motor fuel is $2,710,965.23.

President Gustafson also noted that the last payment for the Bridge Street Canopy Project has been paid in full and the Village owns it free and clear.

6. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Motion was made by Trustee Butz, second by Trustee Broda. Voting yes: Trustees Broda, Wright, Mead, Babcock, Sima, Butz 6-0-0.

7. Treasurer's Report for August 2026.

Mark Olson Village Treasurer presented the budget-versus-actual financial report through August 31, 2026. General Fund revenues were performing well at approximately 78.5% of the budget, with a significant property tax payment expected in September. Overall General Fund expenditures were approximately 60.7% of the budget, while total village expenditures were about 54.5%, indicating that spending was generally on track. Most departmental expenses, including the village clerk, code enforcement, treasurer, police, and parks, were within expected ranges. However, zoning and planning expenses were higher than anticipated due to approximately $87,000 in costs for Vanderwall Associates, while economic development spending remained low at around 5%. Public works expenditures were at approximately 46%, though spending projections were expected to become clearer in the following month as recent expenses were recorded. Trustee Mead discussed retailer occupation tax and local use tax revenues, noting that collections appeared to be performing well despite previous uncertainty about changes in state tax distribution. Overall, the treasurer reported that village finances were in good shape, with additional clarity expected in the next monthly report.

NEW BUSINESS (First reading or suspend rules)

8. Ordinance 2026-09 Amending Title II Village Government Chapter 20, Articles I & II (1st and 2nd reading).

President Gustafson asked for a motion to suspend the rules to make this a final vote for the approval Ordinance 2026-09.

Motion was made by Trustee Sima, second by Trustee Mead. Voting yes: Trustees Babcock, Wright, Butz, Mead, Sima, Broda 6-0-0.

President Gustafson asked for a motion to approve Ordinance 2026-09.

Motion was made by Trustee Sima, second by Trustee Broda.

Trustee Babcock made a motion to amend Village President's salary from $30,400 to $18,000, second by Trustee Butz. Voting yes: Trustees Babcock, Butz. Voting no Trustees Mead, Sima, Wright, Broda 2-4-0. Motion Failed.

President Gustafson asked for a motion to approve Ordinance 2026-09.

Voting yes: Trustees Broda, Mead, Sima, Wright. Voting Abstain Trustees Babcock, Butz 4-0-2.

9. **Ordinance 2026-10 Amending Title XV Chapter 155 Article XV Section 15-733 Purpose and Intent (1st reading only).**

   President Gustfason asked for a motion for amending Ordinance 2026-10 first read only.

   Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Wright, Sima, Babcock, Butz, Broda, Mead 6-0-0.

10. **An Ordinance 2026-11 Annexing Property on Rockton Road (1st reading only).**

    President Gustafson asked for a motion approving Ordinance 2026-11 first read only.

    Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Broda, Mead, Wright, Babcock, Butz, Sima 6-0-0.

11. **An Ordinance 2026-12 Annexing Property on Belvidere Road (1st reading only).**

    President Gustafson asked for a motion to approve Ordinance 2026-12 first read only.

    Motion was made by Trustee Broda, second by Trustee Sima. Voting yes: Trustees Butz, Wright, Sima, Broda, Mead, Babcock 6-0-0.

MOTIONS AND RESOLUTIONS (Final action)

12. **A Resolution 2026-R37 Approving a Change Order to the Village's Class "D" Patching Contract.**

    President Gustafson asked for a motion to approve Resolution 2026-R37.

    Motion was made by Trustee Broda, second by Trustee Butz. Voting yes: Trustees Babcock, Broda, Mead, Butz, Sima, Wright 6-0-0.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

13. **Motion Approving purchase of a Lenovo Hard Drive from Premier Technologies.**

    President Gustafson asked for a motion to approve purchase of Lenovo Hard Drive.

    Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees Sima, Babcock, Broda, Mead, Butz, Wright 6-0-0.

14. **A Resolution Renewing Agreement with Municipal Code Enforcement**

    President Gustafson asked for a motion to approve Renewing Agreement with Municipal Code Enforcement.

    Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees Sima, Babcock, Broda, Mead, Butz, Wright 6-0-0.

QUESTIONS AND REPORTS

No Questions and Reports.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comment.

EXECUTIVE SESSION (IF NECESSARY)

15. **Under 5 ILCS 120/2(c)(2).**

    Discussion regarding Labor Contract Collective Negotiation Matters.

    President Gustafson asked for a motion to go into Executive Session.

    Motion was made by Trustee Broda, second by Trustee Mead. Voting yes: Trustees Butz, Wright, Mead, Broda, Sima, Babcock 6-0-0.

    Roll call to return to from Executive Session.

    Trustees Mead, Broda, Sima, Butz, Babcock, Wright, Gustafson.

    No action taken at this time.

ADJOURNMENT

President Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Butz, second by Trustee Broda. All in favor yea none opposed.

Meeting Adjourned at 8:01 pm.