



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, May 05, 2026

6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Molly Butz
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **April 21, 2026.**

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Broda, Mead, Wright, Sima, Butz, Babcock 6-0-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

PRESIDENT'S REPORT

- 2. Information & Discussion: IML Legislative Proposal - Reducing Expenses and Advancing Local (REAL) Housing Act**

President Gustafson stated the Village has received the attached communication and proposal materials from the Illinois Municipal League regarding the proposed Reducing Expenses and Advancing Local (REAL) Housing Act. The IML initiative is presented as a comprehensive, locally driven approach to addressing housing affordability while preserving municipal

authority over zoning, land use, and community development decisions. This item is being provided for informational purposes and to make the Board aware of ongoing legislative discussions at the state level, including the REAL Housing Act and the Governor's competing housing proposal. The attached materials outline potential impacts to local governance and encourage municipal engagement with state legislators on these issues.

TREASURER'S REPORT

3. Cash Report and Bills

Expenditures are \$145,975.90 Payroll is \$146,954.20 Totaling \$292,930.10 no motor fuel.

4. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Motion was made by Trustee Babcock, second by Trustee Butz. Voting yes: Trustees Butz, Sima, Babcock, Broda, Wright, Mead 6-0-0.

5. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

6. Approval of **Resolution 2026-R24**, authorizing for a Memorandum of Understanding between the Village of Roscoe and Village of Rockton for Police Mutual Aid.

President Gustafson asked for a motion for the approval of Resolution 2026-R24.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Babcock, Broda, Wright, Butz, Mead, Sima 6-0-0.

NEW BUSINESS (First reading or suspend rules)

7. **Approval of a Special Event Permit for 2026 Historic Attractions Cruise Nights.** Events to be held: 2nd Wednesday of the month, May-September from 5pm-8pm at 13825 Metric Drive

President Gustafson asked to suspend the rules and make a final vote for a Special Event Permit.

Motion was made by Trustee Sima, second by Trustee Broda. Voting yes: Trustees Sima, Butz, Babcock, Mead, Broda, Wright 6-0-0.

President Gustafson asked for a motion for the approval of a 2026 Historic Attraction Cruise Nights.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustees Wright, Butz, Sima, Babcock, Mead, Broda 6-0-0.

8. Approval of a Special Event Permit for the SDGA Open to be held on September 27, 2026 from 8am-6pm at Porter Park

President Gustafson asked for motion to suspend the rules and make a final vote for a Special Event Permit.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustee Mead, Wright, Broda, Babcock, Sima, Butz 6-0-0.

President Gustafson asked for a motion for the approval of SDGA Open.

Motion was made by Trustee Wright, second by Trustee Butz. Voting yes: Trustees Broda, Butz, Sima, Babcock, Mead, Wright 6-0-0.

QUESTIONS AND REPORTS

9. Update and Report on Village of Roscoe Code Enforcement Activity & Services.

President Gustafson discussed the update on code enforcement services, which operate on an annual appropriation of \$45,000 and cost roughly \$4,000 per month. Trustee Wright asked about the structure of the contract, Joe Kurlinkus Village Administrator clarified that it is not a fixed year-to-year agreement the village can renew or end it as needed. A significant portion of the conversation centered on the contractor's use of personal vehicles, which often have Wisconsin license plates. These vehicles carry magnetic Village code-enforcement identifiers, but Trustee Sima noted that residents sometimes find this confusing or concerning. He also asked how come they are not using the Village vehicle. President Gustafson explained that the former code-enforcement vehicle is no longer available it was transferred into the Police Department's fleet to replace an aging undercover/utility car. The reassigned vehicle now supports police operation such as undercover work and transporting individuals who require child safety seats-tasks not well-suited to standard squad cars with hard plastic rear seats. Joe Kurlinkus emphasized that only village employees drive village owned vehicles; contractors always use their own, consistent with the terms of the outsourcing arrangement.

Trustee Mead also raised questions about property maintenance enforcement, especially tall-grass violations and situations where homeowners post "private property" signs around their yards. Joe explained the standard process: a notice is issued, and if the resident does not comply, the village may perform a forced mow and place a lien for the cost. In cases where access is blocked or contested, the village may seek a court order to remediate the property. Joe encouraged trustees and residents to report concerns directly to the code enforcement email or phone line, He noted that the contractor is typically responsive often addressing issues the same day.

Troy Taylor reported that the Village's storm-debris cleanup effort is nearly complete, with the final pickup day set for Friday, May 8. He explained that the village posted this information earlier in the day, along with Waste Management's contact number and link for residents who have items too large for normal pickup. Each household is allowed one large-item pickup per month, which residents can use if they still have oversized debris after the Village's final

sweep. He noted that most debris have already been cleared, with only a few remaining piles expected to be collected before the deadline. He thanked residents for their patience and cooperation, especially in the days immediately following the storm when village crews were out with large trucks and equipment, sometimes blocking roads while working to remove fallen limbs and debris.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

No Public Comments.

EXECUTIVE SESSION (IF NECESSARY)

No Executive Session.

ADJOURNMENT

President Gustafson asked for a motion to adjourn the meeting.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustees Babcock, Sima, Mead, Butz, Wright, Broda 6-0-0.

Meeting was adjourned at 6:49 pm.