



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, February 18, 2025
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **February 4, 2025.**

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

President Gustafson entertained a motion to move to Executive Session

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Village Board of Trustees
Meeting Minutes - February 18, 2025

President Gustafson entertained a motion to move to Open Session

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NO ACTION TAKEN

PRESIDENT'S REPORT

2. Discussion, Recommendation and Appointment of an engineering firm to serve as Village Engineer.

President Gustafson entertained a motion appointing Fehr Graham as Village Engineer;

Motion made by Trustee Sima, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Voting Nay: Trustee Babcock

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson provided a summary of the expenditures:

Expenditures \$257,720.50

Cash on Hand \$8,125,339.83

Motor Fuel: \$30,916.67

Cash on hand \$1,742,148.57

4. Approval of Bills

Trustee Petty asked about the payment of domains? Administrator Kurlinkus requested that it be discussed after the payment of bills. Trustee Petty stated it is on the bills but would wait until after.

Motion made by Trustee Sima, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

5. Year to Date, Revenues and Expenditures

None

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

- 6. Approval of Resolution 2025-R01** to extend the contractual tree maintenance and removal contract with **Tree Care Enterprises, Inc.**

President Gustafson entertained motion to suspend rules,

Motion made by Trustee Babcock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson entertained motion,

Motion made by Trustee Babcock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

- 7. Approval of Resolution 2025-R02**, authorizing an **alternate supply agreement for the natural gas services** to Village-owned buildings and facilities.

President Gustafson entertained a motion,

Motion made by Trustee Mallicoat, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

- 8. Approval of Special Event Permit** for the **Rock Valley Radio Control Flying Club's** Radio Control, float flying of model planes. (Chicory Ridge Park 06/21/2025)

President Gustafson entertained a motion to suspend rules;

Motion made by Trustee Wright, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson entertained motion,

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

- 9. Discussion and Approval of Stateline Disc Golf Association (SDGA) Upcoming 2025 Events**

Opening closing March - September event draws 40 people

150 people

10. Discussion and Recommendation of **Tentative FY2025 Budget & Appropriation**

President Gustafson entertained a motion to suspend rules.

Trustee Babcock motioned to approve,

Motion failed:

President Gustafson summarized the budget and appropriations, expenditures \$8,790,085.84 and Capital Projects. Trustee Sima inquired why this moved to board versus at Committee of the Whole. Administrator Kurlinkus stated he moved to board as he felt it was close for approval. Trustee Sima expressed concern about the training of Clear Gov and the new spreadsheet. President Gustafson stated this needs to be approved by end of March.

Overall discussion, recommendations of cut back of Place Foundry amount. Increase Subdivision signs by \$5,000.

Current committed projects total \$2,674,812.00

President Gustafson requested the board to put into priority of the items. Trustee Babcock inquired about the domains, how many how much? Trustee Babcock feels the domains are important but wanted to know how much? Trustee Sima inquired about the salary for the Village Outreach Coordinator is there a job description? Trustee Plock asked if the job description has been sent, it was answered no. President Gustafson inquired what Trustee Plock's position was on the item? Trustee Plock stated he would like to see a job description first, Trustee Mallicoat stated to hold off since there is no job description. Trustee Wright asked about the Christmas Tree, Administrator Kurlinkus stated it was already removed. Trustee Plock inquired about the zero dollar amounts for Hodges Run and Bridge Street Parking Lot, it was stated that is on Capital project. Trustee Wright proposed scaling back the amount and scope of work for Place Foundry, considering both ideas were given to them. Brandon Boggs recommended leaving residential streets and class d patching. Trustee Sima requested updates be made to Clear Gov and brought back to board next meeting.

QUESTIONS AND REPORTS

None

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

ADJOURNMENT

President Gustafson entertained a motion,

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Adjourned 745pm