



Special Event Application Form

Return completed form to Roscoe Village Hall \* 10631 Main St. \* PO Box 283 \* Roscoe, IL 61073

Assembly Block Party Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

Top Prospects Inaugural Charity Bowl

Nature of Event:

Youth Sports Training (Free)

Location of Event: Riverside Park, IL Projected Attendance: 100-150

Address of Organizer: 11782 Graystone Circle Phone Number: [Redacted]

Event Date(s): 07/13/2024

Event Hours: 10:00am am/pm until 4:00 am/pm

Setup/Assembly Date: 07/13/2024 Start Time: 7:00 am am/pm

Dismantle Date: 07/13/2024 am/pm Completion Time: 5:00 PM am/pm

Please describe, in specific details, the scope of your setup/assembly work: (submit separate document if necessary)

We will come in at 7:00 am to setup registration tent, field events, vendor tents, and food trucks.

\* See attached flyer

- Will this event require use of fireworks? Will this event require street closures? Will alcohol be served? Will signage be posted? Will food be served?

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents



Special Event  
Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: Estlin Fichter Phone Number: [REDACTED]

Email: [REDACTED]

Additional Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature:

[REDACTED]

Date:

05/09/2024

Return completed application to: Roscoe Village Hall  
10631 Main Street  
Roscoe, Illinois 61073  
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: \_\_\_\_\_

Village Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Village Board (if necessary): \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale  
\$50 Special Event: Assembly  
\$25 Special Event: Block Party

\_\_\_\_\_  
Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD



Special Event  
Hold Harmless Agreement

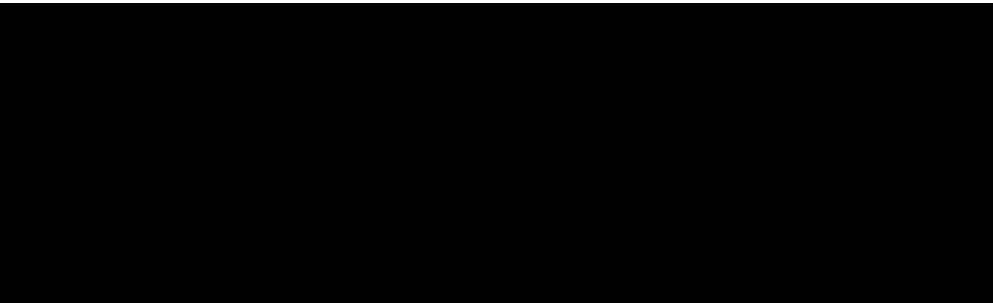
I, Estin Fichter indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as TOP Prospects Inaugural Charity Bowl

to be held on July 13th of 2024.

Signed this 10th day of May, 2024

Estin Fichter  
Name



Witness

# Event Mapped Plans

