

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: Review Draft Ordinance creating a Tobacco Retailer License and regulations associated therewith

Date: October 15, 2025

Meeting: COTW DATE 10/21/2025

Prepared by: Attorney Tom Green

Department: Admin

Overview/Background Information

Following review by the Committee of the Whole on the 7th of October, we have now drafted the Ordinance for review and comment. Note there are several blanks that will need to be filled in and a couple of optional provisions to be considered.

Key Issues

The Ordinance proposed will require a license for the sale of Tobacco Products, Alternative Nicotine Products, Electronic Cigarettes, Tobacco Accessories or Smoking Herbs. This should cover hemp products sold in flower form or liquid form.

Fiscal Note/Budget Impact

The Tobacco License will have an application fee and an annual fee intended to offset the cost of background checks and enforcement.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of the Tobacco License Ordinance and requests direction as to the fees to charge and the optional sections to include.

Attachments

Draft Ordinance Licensing Retailers of Tobacco Products, Alternative Nicotine Products, and Electronic Cigarettes in the Village of Roscoe