

# VILLAGE OF ROSCOE

## AGENDA ITEM - STAFF REPORT



**Agenda Item:** Biennial Nomination and Selection of Chairperson for the Committee of the Whole.

**Date:** May 16, 2025

**Meeting:** COTW – 5/20/2025

**Prepared by:** Josef Kurlinkus

**Department:** Administration

### Overview/Background Information

Per Section §2-56 of the Village of Roscoe Code of Ordinances, the Chairperson of the Committee of the Whole is to be selected by nomination from any voting member of the Committee, and approved by a majority vote of all voting members. The Chair shall serve a term of no more than two years. Regardless of the term length, a new Chair is to be selected as soon as practicable following the seating of trustees elected in each biennial municipal election.

In recent years, the Village Administrator has routinely served as the de facto chairperson of Committee of the Whole meetings. However, the Village's ordinance contemplates that a member of the Village Board—specifically a trustee—should be appointed to this role through formal nomination and approval by the Committee.

In the event of a resignation, the same selection process shall be used to appoint a new Chair. For individual meetings where the Chair is absent, the Committee may nominate and approve a temporary Chair for the duration of that meeting.

With the recent seating of newly elected trustees, it is now appropriate for the Board to select a new Chairperson for the Committee of the Whole.

### Action Required/Recommendation

Proceed with the nomination and selection of a Chairperson pursuant to the procedure established by the Village's Code of Ordinances.

### Attachments

Copy of Village Code: Sec. 2-56. - Committee of the Whole.