



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees
Tuesday, January 06, 2026
6:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Trustee William Babcock
Trustee John Broda
Trustee Dayne Mead
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **December 16, 2025.**

President Gustafson asked for a motion for the approval of the minutes.

Motion was made by Trustee Broda, second by Trustee Babcock. Voting yes: Trustee Mead, Broda, Babcock, Sima. Voting no: Trustee Wright 4-1-0.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

PRESIDENT'S REPORT

President Gustafson introduced Rudolph "Rudy" Gonzalez and Alidia Smith as Roscoe's newest police officers.

Sam Hawley gives a brief biography of Rudy Gonzalez, originally from the northwest Chicago suburbs, moved to Roscoe two years ago to be closer to family and previously served in the U.S. Marine Corps from 2013 to 2017. He later earned a bachelor's degree in project management from St. Louis University and is a father of three.

Smith, originally from Florida and raised in the St. Louis area, is the oldest of six siblings and graduated from Western Illinois University in 2025 with a degree in law enforcement. She is engaged and planning an October wedding.

President Gustafson asked the officers what the best thing about their boot camp was.

Both officers shared reflections on their four-month police academy experience in Dixon, describing the challenges, the connections they built with partner agencies, and how the training confirmed their commitment to serving the Roscoe community.

Sam Hawley Swears both officers in.

2. Introduction and Swearing in of **Rodolfo Gonzalez & Alidia Smith** as a Village of Roscoe Police Officers.
3. **Nomination** by the Village President and **confirmation** by the Village Board of the appointment of **Randall Woehler to fill a vacancy in the office of Village Trustee of the Village of Roscoe.**

President Gustafson asked for a motion and a nomination and confirmation of the appointment of Randy Woehler.

There were no nominations.

TREASURER'S REPORT

4. Cash Report and Bills
5. Approval of Bills

President Gustafson asked for a motion for the approval of the bills.

Expenditures are \$137,440.70, Payroll is \$121,281.28, Motor Fuel \$16,911.28 Totaling \$275,633.57.

Motion was made by Trustee Babcock, second by Trustee Mead. Voting yes: Trustee Sima, Mead, Broda, Babcock, Wright 5-0-0.

6. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

7. **Approval of Resolution 2026-R01**, approving a **Parking Lot Surface Waiver** for the property located at **5714 Elevator Road [Pietro's Pizzeria]**

President Gustafson asked for a motion for an approval of Resolution 2026-01.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Babcock, Wright, Sima, Broda, Mead 5-0-0.

NEW BUSINESS (First reading or suspend rules)

8. **Approval of Resolution 2026-R02**, authorizing an Agreement with Fehr-Graham & Associates, LLC for design engineering services for the **2026 Residential Streets Program** for the quoted amount of **\$39,550.00**

President Gustafson asked for a motion to suspend the rules for a final vote on Resolution 2026-R02.

Motion was made by Trustee Wright, second by Trustee Broda. Voting yes: Trustees Mead, Wright, Sima, Babcock, Broda 5-0-0.

President Gustafson asked for a motion to approve Resolution 2026-R02.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustee Broda, Sima, Wright, Mead, Babcock 5-0-0.

9. Approval of Resolution **2026-R03**, authorizing entering into an **Engineering Outsourcing Agreement** with Fehr-Graham & Associates, LLC to provide Municipal Engineering Services (2026) jointly for the Village of Roscoe and the City of South Beloit, for the Village's quoted portion of **\$104,600.00 (\$8,716.67 per month) plus \$8,500 for Meeting Attendance, for a total of \$113,100 per year.**

President Gustafson asked for a motion to suspend the rules and make this a final vote for Resolution 2026-R03.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Wright, Broda, Sima, Mead, Babcock 5-0-0.

President Gustafson asked for a motion for the approval of Resolution 2026-R03.

Motion was made by Trustee Sima, second by Trustee Wright. Voting yes: Trustees Mead, Sima, Babcock, Wright, Broda 5-0-0.

QUESTIONS AND REPORTS

Sam Hawley Chief of Police provided an update on the police department's staffing and the hiring process for filling the department's final open patrol position. He explained that Roscoe is authorized for 19 sworn officers but currently has 18, leaving one vacancy to fill. The police and Fire Commission is in the middle of creating a new eligibility list, which is why several recent meeting notices and agendas were issued. He outlined the full hiring timeline: a written test scheduled for Saturday, expected to draw 20-30 applicants, followed by oral interviews, preference-point submissions, and the creation of a final eligibility list by late February. He also noted that the next available police academy begins in May, with

four months of academy training followed by three months of field training, meaning a new officer would not be full street-ready until December.

Trustee Babcock asked if they have a background in law enforcement do they need to go to the academy.

Sam Hawley stated that if they are already certified in the state of Illinois, they do not need to go which will then speed up the process.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustee Sima, Broda, Babcock, Mead, Wright 5-0-0.

Meeting Adjourned at 6:55 pm.