

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: Review Draft Ordinance creating a Tobacco Retailer License and regulations associated therewith

Date: November 13 , 2025

Meeting: Village Board Meeting DATE 11/18/2025

Prepared by: Attorney Tom Green

Department: Admin

Overview/Background Information

Following review by the Committee of the Whole on the 21st of October, we have now drafted the Ordinance in final form. The Ordinance provides for an application fee of \$150.00 for the License, and a Class A License annual fee of \$200.00, and a Class B License annual fee of \$500.00. Class B Licenses shall be limited to two (2).

Key Issues

The Ordinance proposed will require a license for the sale of Tobacco Products, Alternative Nicotine Products, Electronic Cigarettes, Tobacco Accessories or Smoking Herbs. This should cover hemp products sold in flower form or liquid form.

Fiscal Note/Budget Impact

The Tobacco License will have an application fee and an annual fee intended to offset the cost of background checks and enforcement.

Prior Legislative Actions

N/A

Action Required/Recommendation

Staff recommends approval of the Tobacco License Ordinance.

Attachments

Draft Ordinance Licensing Retailers of Tobacco Products, Alternative Nicotine Products, and Electronic Cigarettes in the Village of Roscoe