



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting
Tuesday, March 18, 2025

CALL TO ORDER

Administrator Kurlinkus called meeting to order

ROLL CALL**PRESENT**

Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee William Babcock

APPROVAL OF THE MINUTES

Approval of the Minutes for the meeting of the Committee of the Whole from **March 04, 2025**

Administrator Kurlinkus entertained a motion,

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

OLD BUSINESS

None

NEW BUSINESS

1. **Discussion and Recommendation** of the issuance of a **Special Event Permit** for **Stateline YMCA Stonebridge 1/2 Marathon & 5K**. The event will take place on Saturday, September 27, 2025.

Administrator Kurlinkus summarized the recommendation stating the Stateline Family YMCA is hosting their ½ marathon & 5K on Saturday September 27, 2025. The event will begin at Leland Park and continue down Stonebridge path. The YMCA provides volunteers along the path to ensure the safety of all the participants. This includes first aid, hydration, and clean up. The cost to the Village of Roscoe is minimal. The event has rented the pavilion at Leland Park. Public Works will maintain the park. Police and Fire have both approved this event for safety purposes. There will be police assistance at the Caledonia Road crossing by the Sheriff's Department as well as an ambulance at the start/finish line.

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

2. **Discussion and Recommendation** of the execution of a Land Donation Agreement for acceptance by the Village of the donation of a portion of the property located at **10514 Main Street**.

Administrator Kurlinkus summarized the recommendation stating that Mr. Nick Sommer is the owner of 10514 Main Street, located at the northwest corner of the Main Street and Bridge Street intersection. Mr. Sommer has proposed donating part of the rear western portion of the property to the Village which currently serves as a private parking lot for the businesses located within the 10514 Main Street building. The Village is interested in accepting Mr. Sommer's donation offer as it already owns the property immediately west of and adjacent 10514 Main Street and is in the process of developing the same. A Land Donation Agreement has been prepared and approved by the Village Attorney and the Attorney for the Donor. The Village will be paying for all costs associated with closing the transaction, such as recording the deed. The Village will necessarily be responsible for maintenance and upkeep of the donated property after it acquires title. Mr. Sommer anticipates that one of the businesses located in the 10514 Main Street Building, Velvet Robot Coffee Lab, may wish to use some of the donated outdoor space for events on certain days. Section 24B of the Land Donation Agreement addresses the procedures to be followed if the business wishes to do so. The Village would agree to waive the application fee for any recurring special event permit or general special event permit submitted in accordance with that Section

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

3. **Discussion and Recommendation** of approving **Rush Power Systems** for the generator repairs at the Village Hall and Police Department for the quoted amount of **\$5,205.57**.

Administrator Kurlinkus summarized the recommendation, asking Troy to provide an overview to the board. Troy stated that the generator for the Village Hall and Police Department was recently serviced and tested. During the service and testing, the contractor (Rush Power Systems) found that the generator had a bad ATS (automatic transfer switch) that was causing the generator to not be able to perform its monthly test of starting up and running through its cycles. By not being able to perform monthly tests, we will not know if there is an issue with the generator, and not know if it will work properly if there is ever a power outage.

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

PRESENTATIONS

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

Administrator Kurlinkus entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

meeting adjourned 707pm