

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: Norwest Construction Metal Culvert Replacement Quote

Date: 09/17/2025

Meeting: Village Board of Trustees

Prepared by: Brandon Boggs

Department: Public Works/Engineering

Overview/Background Information

There are currently 3 locations within the Village where the metal culverts beneath the roadway are failing and are due for replacement. Staff requested a quote to complete this work from Norwest Construction, the same contractor who was awarded and has almost completed the 2025 Class D Patching Project, since they are currently contracted to complete the roadway patch following the culvert replacements. Below is a list of locations requiring improvements:

Woodchuck Trail, Silver Hawk Court, and Kelmor & 3rd Street Intersection

Key Issues

While traditionally the Public Works Department has completed these road culvert replacement projects in-house, utilizing a contractor already contracted through the Village would assist in completing the projects in a timely manner. This would also prevent the Village from utilizing two different contractors for different scopes of work in the same locations.

Although the quoted amounts exceed the Village's threshold to let the project for formal bid, because this is an urgent (non-emergency) repair, and because Norwest Construction is already contracted to complete road improvements in these locations, we request that the Village waive its bidding requirement for this project, and approve Norwest Construction for the quoted amount of \$28,490.00.

Action Required/Recommendation

Staff recommends entering into an agreement with Norwest Construction, for the quoted amount of **\$28,490.00.**

Attachments

Resolution 2025-R46
Norwest Construction Quote