

**VILLAGE OF ROSCOE, ILLINOIS
RESOLUTION NO. 2025-R47**

RESOLUTION ESTABLISHING THE NUMBER OF FULL-TIME EMPLOYEES AND THEIR TIERS FOR THE VILLAGE OF ROSCOE PUBLIC WORKS DEPARTMENT

WHEREAS, the Village Board of Trustees is charged with the responsibility of establishing staffing levels necessary to meet operational needs, maintain public safety, and ensure the efficient delivery of municipal services; and

WHEREAS, the Public Works Department of the Village of Roscoe is responsible for the maintenance and improvement of Village streets, rights-of-way, certain infrastructure, parks, public buildings, and related assets; and

WHEREAS, it is in the best interests of the Village to establish and formally define the number of authorized full-time positions in the Public Works Department to support operational planning, budget management, and organizational structure; and

WHEREAS, this practice is consistent with the method used by the Village to establish the number of sworn officers in the Police Department; and

WHEREAS, the Village of Roscoe Public Works Department currently has 9 full time staff members, including the Public Works Supervisor and the Public Works Administrative Assistant; and

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Roscoe, that it is reaffirmed that the number of authorized positions in Public Works is as follows:

Job Classification	Authorized Positions
Maintenance Worker - Tier 1	One (1)
Maintenance Worker - Tier 2	Five (5)
Maintenance Worker - Tier 2	One (1)
Administrative Assistant – PW	One (1)
Public Works Superintendent	One (1)

NOW THEREFORE BE IT FURTHER RESOLVED that any change to the number of authorized full-time employees shall require action by the Village Board through amendment of this resolution or passage of a subsequent resolution.

[SIGNATURE PAGE TO FOLLOW]

2025-R47				
1st Read:				
PASSED BY ROLL CALL VOTE ON:				
NAME	AYE	NAY	ABSTAIN	ABSENT
Trustee William Babcock				
Trustee John Broda				
Dayne Mead				
Trustee Justin Plock				
Trustee Michael Sima				
Trustee Michael Wright				
President Carol A. Gustafson				

APPROVED SEPTEMBER 16, 2025:

ATTEST:

VILLAGE PRESIDENT

VILLAGE CLERK