



# Meeting Minutes

**Location:**

Village Hall -  
10631 Main Street  
Roscoe, IL 61073

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## Committee of the Whole Meeting

Tuesday, March 04, 2025

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### CALL TO ORDER

### ROLL CALL

#### PRESENT

Trustee William Babcock  
Trustee Stacy Mallicoat  
Trustee Susan Petty  
Trustee Justin Plock  
Trustee Michael Sima  
Trustee Michael Wright  
Village President Carol Gustafson

### APPROVAL OF THE MINUTES

**Approval of the Minutes** for the meeting of the Committee of the Whole from **February 18, 2025**.

Administrator Kurlinkus entertained a motion,

Motion made by Trustee Petty, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

### PUBLIC COMMENT (limited to 3 minutes per speaker)

None

### OLD BUSINESS

None

### NEW BUSINESS

- 1. Discussion and Recommendation** of an agreement with the ATF for NIBIN Enforcement Support System (NESS)

Administrator Kurlinkus summarized the recommendation, requesting Chief Hawley to provide overview to the board. Chief Hawley stated The Roscoe Police Department currently uses the NESS system. The NIBIN Enforcement Support System (NESS), maintained by the ATF,

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serves as the national repository for NIBIN information pertaining to firearms, and other ballistic evidence, used in the commission of a crime. ATF has developed NESS to leverage crime gun intelligence derived from NIBIN with Federal, State, and local law enforcement and resources to produce actionable leads and assist in ongoing investigations.

Motion made by Trustee Mallicoat, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

**2. Discussion and Recommendation** of an agreement for LeadsOnline in the amount of \$2,666.

Administrator Kurlinkus summarized the recommendation, Chief Hawley stated that the Police Department currently uses LeadsOnline and has it as an item in the budget. LeadsOnline is a subscription in which the Roscoe Police can look up and monitor any items at pawn shops that could be stolen. LeadsOnline is getting rid of its cheapest version which we currently subscribe to and replacing it with this version. The new version will not only allow us to search pawn shops in Illinois but also nationwide. The system has many other features that are used consistently with our investigations. The cost of the system is rising from \$2,411 to \$2,666 in 2025, \$2,745 in 2026 and \$2,828 in 2027. The Police Department budget has this item for \$2,411 for 2025 however we have money budgeted for additional anticipated expenses.

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

**3. Discussion and Recommendation** of an Agreement with Stateline Fastpitch Softball, Inc. related to the use of the Village's **Swanson Park**.

Administrator Kurlinkus summarized the recommendation to the board. Attorney Green stated the new Agreement clarifies several issues, including confirmation of Stateline Fastpitch Softball, Inc. NFP, will operate the park, and will have increased reporting requirements from a financial standpoint. Also, the use fee has been increased to \$7,500.00 and the process of renewing annually and paying the use fee has been formalized.

**4. Approval** of a **Special Event Permit** for the **VFW Post 2955 Memorial Day Parade**. Event to be held: May 26, 2025.

Administrator Kurlinkus summarized the Special Event, stating the route will remain same as last year with the hours being 9am to 12pm.

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

**5. Discussion and Recommendation** of the solicitation of proposals for development of Village owned property located at **11243 Main Street**.

Administrator Kurlinkus summarized the RFP. Mr. David Sidney of Place Foundry provided the board with information how the RFP will be structured. Mr. Sidney stated that The Village of Roscoe seeks a qualified developer to transform the historic Labree Property (2.57 acres at 11245 Main Street) into a signature mixed-use development that will catalyze revitalizing

the Main Street District. This property represents a key opportunity to implement the community's vision outlined in the Main Street District Blueprint. Proposals will be scored and aligned with the Main Street District Plan. Trustee Wright brought to attention that two local developers are ready to move on this and wanted to know the timeline, asking if they need to wait. Submit as soon as it goes to the street 60 days reasonable timeline, but for fair process needs 60 days for RFP.

- Trustee Review & Approval for proposal next meeting March 18, 2025

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

#### **PUBLIC COMMENT (limited to 3 minutes per speaker)**

President Gustafson mentioned to the board that there has not been any contact from the Chicory Ridge Garage Sales organizer. Trustee Plock stated he has had contact from the group, and they have 30 days per ordinance to come into the Village for a permit. President Gustafson stated it is 60 days as it is considered a large-scale event. Trustee Plock noted that it shouldn't be different for this event, however they will be bringing it in 60 days prior.

#### **PRESENTATIONS**

None

#### **EXECUTIVE SESSION (IF NECESSARY)**

None

#### **ADJOURNMENT**

Administrator Kurlinkus entertained a motion to adjourn,

Motion made by Trustee Plock, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

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