



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, June 17, 2025

6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PRESENT**

Trustee William Babcock
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee John Broda
Trustee Dayne Mead

APPROVAL OF THE MINUTES

President Gustafson asked for an Approval of the Minutes for June 3rd, 2025.

Motion was made by Trustee Babcock, second by Trustee Sima. Voting yes: Trustees Wright, Sima, Babcock, Plock. 4-0-0.

1. Approval of the Minutes for the meeting of the Village Board of Trustees from **June 3, 2025.**

President Gustafson asked for an approval of the Minutes for June 3, 2005.

Motion was made by Trustee Babcock, second by Trustee Sima. Voting yes: Sima, Wright, Plock, Babcock.

PUBLIC COMMENT (Limited to 3 minutes per speaker)**PRESIDENT'S REPORT**

2. Presentation and Discussion of proposed development project by Marvin Keys of First Midwest Group.

President Gustafson welcomed Marvin Keys from First Midwest Group.

Marvin Keys discussed his property at the corner of Willowbrook Road and I-90 Intersection. He asked the Board to reconsider the approval of his development plan.

Marvin stated he currently has His planned development requires that the Board waive the required right of way at the intersection. The development cannot happen without the additional footage.

President Gustafson stated that she appreciated all the information and recognized how much work, and cost has gone into the planning. But the Village has also put in time and money in planning of the intersection. The right of way is required.

Brandon Boggs Village Engineer stated the intersection design with a right of way was approved by IDOT. Future development at this intersection would not be possible without the right of way.

Trustees asked Mr. Keys if he could change his design. he said no. The project is dead without the additional footage.

The Board stated that it would not waive the required right of way.

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson asked for a motion for the approval of the bills.

Expenditures are \$380,573.67, Payroll is \$122,798.01. Total Expenditures \$503,571.68.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustees Plock, Sima, Babcock, Wright 4-0-0.

4. Approval of Bills

5. Year to Date, Revenues and Expenditures

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

6. Approval of Resolution 2025-R28, authorizing an agreement with Allegion Access Technologies LLC (Stanley Access Technologies) for the quoted amount of \$8,048.00 for the installation of ADA automatic door openers at Village Hall.

President Gustafson asked for a motion to approve these 3 items on the consent agenda.

Motion was made by Trustee Babcock, second by Trustee Plock. Voting yes: Trustees Wright, Sima, Plock, Babcock 4-0-0.

7. **Approval of Ordinance 2025-10**, amending **Section §13-355** of the Village of Roscoe Code of Ordinances to require tall grass and weeds to be cut prior to reaching a height of 8 inches (currently 12 inches).

President Gustafson asked for a motion to approve these 3 items on the consent agenda.

Motion was made by Trustee Babcock, second by Trustee Plock. Voting yes: Trustees Wright, Sima, Plock, Babcock 4-0-0.

MOTIONS AND RESOLUTIONS (Final action)

8. **Approval of Ordinance 2025-11**, approving an amendment to the Village's Liquor Code clarifying the requirement for a License Holder to maintain order within a Licensed Establishment.

President Gustafson asked for a motion to approve these 3 items on the consent agenda.

Motion was made by Trustee Babcock, second by Trustee Plock. Voting yes: Trustees Wright, Sima, Plock, Babcock 4-0-0.

NEW BUSINESS (First reading or suspend rules)

9. **Approval of Resolution 2025-R29**, awarding **Rock Road Companies, Inc.** the contract for the completion of the **2025 Residential Streets Program** for the amount of **\$503,565.66**.

President Gustafson asked for a motion to suspend the rules and make the contract award a final vote.

The motion was made by Trustee Plock, second by Trustee Babcock. Voting yes: Trustees Wright, Sima, Plock, Babcock 4-0-0.

President asked for a motion to take a final vote on awarding the contract to Rock Road Companies.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustees Sima, Wright, Plock, Babcock 4-0-0.

10. **Approval of a Special Event Permit for National Night Out 2025**. The event will take place on Main Street from Bridge Street to just north of Village Hall on August 5, 2025, from 6:00 pm - 8:00 pm.

President Gustafson asked to Suspend the rules and for Approval of a Special Event Permit for National Night out on August 5th, 2025, from 6 pm to 8 pm.

Motion was made by Trustee Plock, second Trustee Wright. Voting yes: Trustees Sima, Babcock, Wright, Plock 4-0-0.

Final Vote

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes: Trustees Sima, Plock, Babcock, Wright 4-0-0.

QUESTIONS AND REPORTS

President Gustafson stated that in response to Trustee Plock question about code enforcement grass growing. The Village is in the process of finding a firm to take over our code enforcement. It has been very difficult to find a part-time employee. Code enforcement will be outsourced.

Mr. Kurlinkus Village Administrator stated that the Village has about 25 code weed cases. These cases will be handled by the current code enforcement employee. However, he leaves at the end of the month.

President Gustafson reminded us of some upcoming events this weekend. There is the Market at Main Street and Bridge Steet from 10 to 3, Paper Shredding at the Roscoe Middle between the hours of 1 and 3 and radio flyers at Chicory Ridge Park beginning at 8:00 am

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

ADJOURNMENT

President Gustafson asked for a motion to Adjourn the meeting.

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes: Trustee Sima, Wright, Plock, Babcock 4-0-0.

Meeting was Adjourned at 7:25 pm.