



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting
Tuesday, April 16, 2024

CALL TO ORDER

Administrator Kurlinkas called meeting to order at 7:05pm

ROLL CALL

Administrator Kurlinkas requestion Roll Call:

PRESENT

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

Absent

Trustee Plock

APPROVAL OF THE MINUTES

Approval of the Committee of the Whole **Meeting Minutes** for **April 02, 2024**.

Administrator Kurlinkas entertained motion for approval of minutes:

Motion made by Trustee Sima,

Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Plock

PUBLIC COMMENT (limited to 3 minutes per speaker)

Committee of the Whole Meeting
Meeting Minutes - April 16, 2024

None

OLD BUSINESS

None

NEW BUSINESS

- 1. Discussion and Recommendation** of approving a three-year extension to the Park Usage Agreement with **Stateline Baseball, Inc** for the continued use of Leland Park & Porter Park through **December 31, 2027**.

Administrator Kurlinkas summarized the recommendation, stating there are agreements with these two organizations and referenced the Board to view the board packets for information. Original agreement went into place 2018. Essentially, if approved, this provides the organization with an additional 1-year extension after each year, resulting in a continuous 3-year agreement. Should the Village choose not to approve an agreement, the team would have 3-years to find a new location for its programming. The Organization has not requested an extension for the past few years, which has resulted in the agreement expiring at the end of 2024. The request is for a 3-year agreement to be approved.

Motion made by Trustee Petty,

Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Plock

- 2. Discussion and Recommendation** of approving a three-year extension to the Park Usage Agreement with **Stateline Fastpitch Softball, Inc** for the continued use of **Swanson Park** through **December 31, 2027**.

Administrator Kurlinkas summarized the recommendation, stating there are agreements with these two organizations and referenced the Board to view the board packets for information. Original agreement went into place 2018. Essentially, if approved, this provides the organization with an additional 1-year extension after each year, resulting in a continuous 3-year agreement. Should the Village choose not to approve an agreement, the team would have 3-years to find a new location for its programming. The Organization has not requested an extension for the past few years, which has resulted in the agreement expiring at the end of 2024. The request is for a 3-year agreement to be approved.

Motion made by Trustee Mallicoat,

Seconded by Trustee Babcock.

Discussion: Trustee Wrights would like the opportunity to question the organization around some of the topics. There are issues with payment for passes for year, charging to use the

playground. Administrator Kurlinkas stated that they maintain and operate the park and facilities it is like a lease. They operate scheduling and exclusive use. Trustee Wright asked if the Village gets any sponsorship money for all the posters and banners around the park? Trustee Wright would like to review this, Administrator Kurlinkas stated they have the right to direct advertising, they are supposed to provide the advertisements examples to Village. No tobacco or alcohol products are allowed. Trustee Wright would like to ask to see costs and the signage, he would like to see how much promotional money they are receiving what they are charging for entry fees. Administrator Kurlinkas stated they are required to file annual reports which should have that information. Administrator Kurlinkas stated he can request hard copies before next meeting. President Gustafson stated they pay \$3500 a year for exclusive use, they are also responsible for maintaining park. The Village has some responsibility, the organization does make additional contributions to the Village periodically. President Gustafson would like to know what they charge, who they charge and the amount, where does it go? What is coming in and going out of the program.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Plock

3. Discussion and Recommendation to the Board for approval of a **Variance to increase the width of the driveway from 24 feet to 29 feet at the property line extending to the existing garage at 738 Ballymore Road Pin (08-06-254-019).**

[Motion to approve *failed at ZBA: 2-5-0*]

Administrator Kurlinkas summarized the request for Variance, and referred to Elias Vareldzis who is one of our ZBA consultants: Elias stated the the proposed denial of the expansion: Specifically, the Variance requests flexibility from the following requirements of Sec. 155.3.4(B)(6): Residential driveways shall not exceed 24 feet in width at the property line. A garage access drive is permitted to match the width of the garage's front façade for a total distance of 20 feet beyond the garage doors before tapering within 10 feet back to the max driveway width of 24 feet. Staff recommends that the Board of Zoning Appeals recommend denial of the requested Variance.

Motion made by Trustee Babcock,

Seconded by Trustee Sima,

Trustee Babcock has an issue with this, and believes the ordinance needs to be changed. If you drive around the neighborhood of Hawks Point many homes have extended their driveway out prior to the ordinance change. If you have a three-car garage, and 24ft driveway it is hassle to move car arounds to get out. There should be a clear understanding why the ordinance changed. Trustee Babcock believes there should be a motion to change the ordinance. Administrator Kurlinkas stated he agrees, and defined what the variance means. Trustee Petty stated she agrees, Administrator Kurlinkas stated the current motion is to approve the variance. Trustee Mallicoat asked if the intention is to layover, and change the ordinance? President Gustafson asked how wide is 3-car garage? Brandon stated the ordinance prior to change was 30' no stipulation and could all the way to road and granted an additional 2

and half feet to 5 feet for flare. The new code stipulated that it is the property line. Trustee Sima stated there should be one standard for everyone in the Village. Trustee Babcock asked how long does it take to change the ordinance? Trustee Mallicoat stated his recommendation is to layover and visit the ordinance for driveway and hold his fee. Which would take about 3 months.

Trustee Mallicoat made a motion to layover,

Second by Trustee Petty

Discussion: President Gustafson asked what the plan is for those that come to the board requesting a variance, and Trustee Mallicoat said to keep on hold until ordinance is changed. Elias stated for clarification, any future code amendment cannot make any changes to the section of code that has been adopted with regard to the variance procedures and criteria is established by State Statute and any change to that the Village would be in noncompliance with state statute. Trustee Babcock stated the ordinance needs to be fixed so they can avoid asking for variance.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Plock

Motion made by Trustee Mallicoat, Seconded by Trustee Petty.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Sima

4. Approval of **Special Event Permit** for the **Chicory Ridge Annual Garage Sale**. (Chicory Ridge Subdivision May 17, 18, and 19th, 2024.)

Administrator Kurlinkas provided summary of the permit and called on Code Enforcement Officer Vic Wilder to address board with update: Officer Wilder stated that the Chicory Ridge Garage Sales are in their 15th year, they average 80 to 100 participants. At the event different homes in the subdivision have approval and oversight from public works, police department and Harlen Roscoe Fire to ensure emergency pass. No parking signs will be along Chicory Ridge Way and Meadowsweet up to Angelica.

Motion made by Trustee Petty,

Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Plock

5. Approval of **Special Event Permit w/ Fireworks** for the Summer Party - All World Machinery Supply Inc. (6164 All World Way on June 22, 2024.)

Administrator Kurlinkas summarized recommendation for event, Code Enforcement Office Vic Wilder provided overview of event to the board stating it is the 8th year for this event. The pyrotechnic display application was submitted and was reviewed by the Harlem Roscoe Fire Dept. The plan is to launch the fireworks 254 feet away from the building and over 440 feet from Interstate 90. The event was moved from August to June to have less chance of there being a drought, making it too dangerous to display the fireworks. Harlem Roscoe Fire Chief Bergeron has stated that there are no issues with the application and no reason to deny the firework display.

Motion made by Trustee Petty,

Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent: Trustee Plock

PUBLIC COMMENT (limited to 3 minutes per speaker)

Ms. Whelan, they have 3 car garage with cement, and would like to see the board approve his request then do the ordinance.

PRESENTATIONS

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

Administrator Kurlinkas entertained motion:

Motion made by Trustee Mallicoat,

Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

Absent; Trustee Plock

8:21pm