



# Meeting Minutes

**Location:**

Village Hall -  
10631 Main Street  
Roscoe, IL 61073

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**Village Board of Trustees**  
Tuesday, January 20, 2026  
6:30 PM

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## CALL TO ORDER

President Gustafson called the meeting to order at 6:33 pm.

President Gustafson states that Attorney Jim Stevens will be here filing in for half of the meeting for Attorney Tom Green.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

### PRESENT

Trustee William Babcock  
Trustee John Broda  
Trustee Dayne Mead  
Trustee Michael Sima - Remotely  
Trustee Michael Wright  
Village President Carol Gustafson

Motion was made for Trustee Sima to join the meeting remotely by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Broda, Wright, Mead, Babcock 5-0-0.

## APPROVAL OF THE MINUTES

- 1. Approval of the Minutes** for the meeting of the Village Board of Trustees from **January 6, 2026.**

President Gustafson asked for a motion to approve the minutes.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustee Wright, Broda, Babcock, Sima, Mead 5-0-0.

## PUBLIC COMMENT (Limited to 3 minutes per speaker)

LeAnn Jone she is the President of the Police and Fire Commission for the Village of Roscoe. She states she has been working with the Village Administrator Joe Kurlinkus with setting up some iPads, she was directed to call Premier Technology to set them up the iPads, but they are wanting to charge her \$500, for a \$300 iPad, she is wanting to know if there is another vender she can use since they are a bit pricey.

President Gustafson states that she will look into this matter and get back with here as soon as possible.

## **PRESIDENT'S REPORT**

## **TREASURER'S REPORT**

### 2. Cash Report and Bills

President Gustafson states the expenditures are \$256,006.71. Payroll is \$112,545.45 Salt for Motor Fuel \$33,555.29 Totaling \$402,107.45

### 3. Approval of Bills

President Gustafson asked for a motion to pay the bills.

Motion was made by Trustee Broda, second by Trustee Wright. Voting yes: Trustees Sima, Babcock, Mead, Broda, Wright 5-0-0.

### 4. Year to Date, Revenues and Expenditures

## **MOTIONS AND RESOLUTIONS (Final action)**

### **5. Discussion and Recommendation of Tentative FY2026 Budget & Appropriation**

*Full Budget Documents are also available on the Village's Website at:*  
<https://village-roscoe-il-clear.doc.cleargov.com/20527/789463/d>

President Gustafson discusses an overview of projected revenues and expenditures pressures, noting that FY 2026 assumptions were intentionally conservative due to uncertainty in sales tax trends and state-shared revenues. She highlighted that most departmental increases were tied to contractual obligations, inflationary adjustments, and essential service needs rather than program expansions.

Treasurer Mark Olson provided clarification on fund balances, confirming that the General Fund remained within acceptable reserve levels and that no structural deficit was projected. Trustee Broda asked targeted question regarding line-item changes, with attention to public safety staffing, public works operating costs, and rising insurance premiums. President Gustafson emphasized the importance of maintaining service stability while avoiding unnecessary spending growth.

The Board then reviewed FY 2026 capital priorities, Trustees reaffirmed that residential road maintenance, stormwater improvements, and park upgrades should remain the Village's highest capital commitments. Larger discretionary projects were acknowledged but deferred pending mid-year revenue performance. the discussion also included the statutory Appropriation Ordinance, with Administrator Kurlinkus explaining that the appropriation serves as the Village's legal spending authority and is intentionally set above the adopted budget to comply with Illinois municipal finance law.

Mark Olson Treasurer confirmed that the proposed appropriation followed historical practice and did not alter policy direction. Trustees expressed consensus to advance the FY2026 Budget

and Appropriation Ordinance for approval, with the understanding that revenue trends would be closely monitored and capital priorities revisited if financial conditions improved.

President Gustafson explained that this is why we do a budget if there is money left it could go back to the general fund for next year.

Joe Kurlinkus stated that there will be a public hearing on February 3, 2026, at the Roscoe Village Hall, for the Proposed Annual Appropriation Ordinance (FY2026) at 6:15 pm. It will be published in the paper on January 21, 2026.

**6. Approval and Announcement of Roscoe Restaurant Week 2026 to take place April 10 – April 18, 2026.**

President Gustafson asked for a motion to suspend the rules and make it a final vote.

Motion was made by Trustee Wright, second by Trustee Broda. Voting yes: Trustees Broda, Sima, Mead, Wright, Babcock 5-0-0.

President Gustafson asked for a motion for the approval of Roscoe restaurant week.

Motion was made by Trustee Broda, second by trustee Wright. Voting yes: Trustees Wright, Mead, Sima, Babcock, Broda 5-0-0.

**NEW BUSINESS (First reading or suspend rules)**

**QUESTIONS AND REPORTS**

None

**PUBLIC COMMENT (Limited to 3 minutes per speaker)**

Trustee Sima states that he would like to make sure that everything gets resolved for LeAnn Jones and that she gets everything she needs.

**EXECUTIVE SESSION (IF NECESSARY)**

No Executive Session.

**ADJOURNMENT**

President Gustafson asked for a motion to adjourn the meeting.

Motion was made by Trustee Wright, second by Trustee Sima. Voting yes: Trustees Sima, Broda, Babcock, Mead, Wright 5-0-0.

Meeting was Adjourn at 7:21 pm.