



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, July 02, 2024

6:30 PM

CALL TO ORDER

President Gustafson called to order meeting at 6:35pm

PLEDGE OF ALLEGIANCE**ROLL CALL****PRESENT**

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee Justin Plock

APPROVAL OF THE MINUTES**1. Approval of the Minutes for the meeting of the Village Board of Trustees for June 4, 2024.**

President Gustafson entertained a motion.

Motion made by Trustee Sima, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

2. Approval of the Minutes for the meeting of the Village Board of Trustees for June 18, 2024.

President Gustafson entertained a motion.

Motion made by Trustee Sima, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

President Gustafson recognized the achievements of Avery Taylor, Troy Taylor of Public Works daughter, who finished third in a statewide contest for her book. Avery took a trip to Washington DC, and was in competition with over 3300 kids, although she didn't finish in the top 10, it is still a great achievement. Avery's book was about struggles and achievements and the book will possibly be published. Trustee Petty requested that we draft a certificate of achievement.

President Gustafson thanked Trustee Petty who sent forward for a date of a public meeting for North Pointe's request for a neighborhood hospital. There will be a meeting with local legislators in John Cabellos office on July 30, 2024. North Pointe will be able to acquaint people with their concept and hopefully get state representatives on board. The public meeting will be August 13, 2024, at the Township Community Center on Hononegah Road around 130pm. Trustee Petty requested to attend the July 30th meeting, and it was stated this will be an informational piece for state legislators only.

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson provided a summary of the expenditures:

Expenditures \$187,240.60, leaving cash on hand in the general fund of \$8,847,930.20

MFT \$0 leaving cash on hand in the MFT fund of \$1,521,807.86

4. Approval of Bills

President Gustafson entertained a motion to pay the bills;

Motion made by Trustee Wright, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

5. Year to Date, Revenues and Expenditures

None

ACTION FROM THE LIQUOR COMMISSION

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6. **Approval of the issuance of a Class "F"** (On Premise Full Liquor) liquor license to **PIETRO'S OF ROSCOE LLC** (Licensed Premises: 5724 Elevator Road, Roscoe, IL 61073)

President Gustafson entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

7. **Approval of the issuance of a Class "D"** (On Premise Beer & Wine) liquor license to **USKANA HOSPITALITY GROUP - JESSICAS RESTAURANT LLC** (Licensed Premises: 5091 Edgemere Court, Roscoe, IL 61073)

President Gustafson entertained a motion;

Motion made by Trustee Wright, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

8. **Approval of the issuance of a Special Event Permit for National Night Out.** The event is scheduled to take place on **Tuesday, August 6, 2024** on Main Street from Bridge Street to the bridge.

President Gustafson entertained a motion;

Motion made by Trustee Wright, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

9. **Approval of Resolution 2024-R31** approving an **agreement with MaintainX, Inc** for work order/CMMS software for the quoted amount of \$5,439.60

President Gustafson entertained a motion;

Motion made by Trustee Wright, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

MOTIONS AND RESOLUTIONS (Final action)

- 10. Approval of Resolution 2024-R33** approving a change order with **Rock Road Companies, Inc.** for PCC curb replacement and other related appurtenances for the amount of **\$65,626.40**

President Gustafson entertained a motion;

Motion made by Trustee Sima, Seconded by Trustee Wright.

Discussion: Brandon stated the pre construction inspection did not show the issues, therefore a change order is needed for the necessary repairs. The cost of the change order was \$65,626.40, and it was deemed essential after preconstruction inspections revealed deteriorated curbs in several spots. The Village negotiated with Rock Road to reduce the cost, resulting in an agreement that was presented to the board. The total project budget was initially estimated at over \$1 million, and the contract award to Rock Road was \$687,000, with the change order accounting for 10% of the contract. Despite the change order's cost, the Village anticipated saving around \$50,000 to \$60,000 on the contract through measured savings from other pay items. The estimated completion date is July 19th, provided weather and other conditions remain favorable. The project, which includes removing and replacing curves, was delayed avoiding construction during the holiday weekend. Brandon also addressed the drainage issue within Promontory, where the standing water was identified. Troy and the Public Works Department will assist with resident drainage to alleviate this issue.

Trustee Sima thanked Public Works for the help out in Promontory as they went over and above to deal with the complaints. Trustee Sima stated the HOA thanks them as well and would like to address the pooling of water. Brandon stated it didn't pool previously and the curb hasn't changed, therefore they will be bringing out a contractor out to review and currently addressing. The area is already paved, and it may be a pavement patch. Brandon stated it is on the radar and they are working on the issue. There are a few areas of concerns around the pooling water.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

- 11. Approval of Resolution 2024-R32**, authorizing an agreement with **Homer Industries** for the purchase and installation of playground safety mulch at five (5) Village parks for the quoted amount of **\$33,202.50**

President Gustafson entertained a motion to suspend rules;

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

President Gustafson entertained a motion to approve.

Motion made by Trustee Mallicoat, Seconded by Trustee Wright.

Discussion: This will be placed in five of the village parks, it is safety mulch and will be installed.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

QUESTIONS AND REPORTS

None

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

EXECUTIVE SESSION (IF NECESSARY)

President Gustafson entertained a motion to move to executive session;

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

NO ACTION TAKEN

Motion made by Trustee Wright, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright

ADJOURNMENT

Motion made by Trustee Petty, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Sima, Trustee Wright, Village President Gustafson