



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Village Board of Trustees

Tuesday, July 16, 2024

6:30 PM

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PRESENT**

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

Motion to layover

1. **Approval of the Minutes** for the meeting of the Village Board of Trustees from **July 2, 2024.**

Motion to layover Minutes to August 7, 2024 meeting

Motion made by Trustee Petty, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima,
Trustee Wright

PUBLIC COMMENT (Limited to 3 minutes per speaker)

None

PRESIDENT'S REPORT

Village Board of Trustees
Meeting Minutes - July 16, 2024

President Gustafson introduced Jeff Smitley as the new Code Enforcement Officer for the Village of Roscoe. Jeff is a retired firefighter, and currently a resident of Roscoe. Jeff will be working approximately 20-30 hours a week.

President Gustafson introduced Andy West and Brian LaPier of the Roscoe Rockton Junior Indians Tackle Program. Mr. LaPier provided an overview of the program stating that there are 20 plus board members, 70 coaches, 40 Cheer Coaches, 14 tackle teams between ages of 6-15years old. Currently there are 353 football players, and 243 cheerleaders in the current program. As well as 40 prep camp kids, who aren't quite ready for tackle. The goal there is to let them experience the play and training to see if they would like to play. Making the total of 641 kids. They call Riverside Park home for the last 41 years.

President Gustafson expressed her gratitude towards the Roscoe Rockton Lions Tackle Program and noted that their program has become a model for other communities. Andy West shared their financial impact, stating the program has invested \$100,000 for capital improvements in the last two years, all funded by donations and fundraising efforts. The Village emphasized their commitment to making their programs accessible to all, regardless of financial need.

2. Introduction of New Employees:

Jeff Smitley - Code Enforcement Officer

President Gustafson introduced Jeff Smitley as the new Code Enforcement Officer for the Village of Roscoe. Jeff is a retired firefighter, and currently a resident of Roscoe. Jeff will be working approximately 20-30 hours a week.

TREASURER'S REPORT

3. Cash Report and Bills

President Gustafson provided a summary of the expenditures: Expenditures \$712,101.05

MFT \$21, 428.25 leaving cash on hand in the MFT fund of \$1,521,807.86

4. Approval of Bills

Motion made by Trustee Wright, Seconded by Trustee Sima.

Trustee Plock and Trustee Malicoat are both a NO for Invoice #104561 in the amount of \$2520.00. Trustee Plock inquired as to when the last payment would be made to Ancel & Glink. It was stated either this month "July" or August.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

5. Year to Date, Revenues and Expenditures

President Gustafson provided a brief overview of the Year-to-Date Revenues and Expenditures, reporting thru June 30, 2024. President Gustafson reported that there are still revenues sources to be received, and expenditures pending for 2024. President Gustafson stated there will be a transfer from the surplus in the General Fund to offset the shortfall.

CONSENT AGENDA

All items on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the Consent Agenda, and will be discussed and approved separately.

MOTIONS AND RESOLUTIONS (Final action)

ACTION ITEMS FROM THE LIQUOR COMMISSION

6. **Discussion and Recommendation** of amending Chapter 114 of the Village of Roscoe Code of Ordinances to create a **Class T-2 (Temporary) liquor license type** allowing for temporary liquor licenses to be issued to licensees with licensed retail premises located outside of the Village of Roscoe.

President Gustafson entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

NEW BUSINESS (First reading or suspend rules)

7. Discussion and **Approval of Entering into an Agreement with Crimson Valley Landscaping** for Landscaping Services at Village Hall & Porter Park Cabin.

Motion made by Trustee Babcock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Discussion:

As part of the ongoing Porter Park Cabin remodel, Village representatives met with several landscaping companies for proposals for the following:

1-General Landscaping maintenance & clean-up of Village Hall/ Police Department which is in need of clean up and pruning. As well as installation of new plantings in front median at Village Hall.

2-Porter Park as part of the Cabin renovations.

Spring/Fall Cleanup & Pruning at Village Hall: \$5,039

Median Plantings at Village Hall: \$1,126

Porter Park Landscaping: \$14,292 + \$250.00 per watering as needed (optional)

The plants are guaranteed for a year, this would be a one-time expense for Porter Park. Trustee Mallicoat inquired about the water truck, and it was stated that it was agreed to have the vendor do it, as they can maintain and replace the plants that would need to be replaced. Trustee Petty wanted clarification of the amount; it was stated the cost is per visit for the watering (\$250) but only when the Village calls. Trustee Plock asked about grass instead of the planting, saving the money for that portion.

President Gustafson asked to consider separating to two sections:

Village Hall- Trustee Mallicoat asked to have the bridge looked at since it is overgrown. Village Hall cost is \$6165 spring and fall cleanup.

President Gustafson entertained a motion for Landscaping Village Hall in the amount of \$6165;

Motion made by Trustee Plock for Village Hall, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson entertained a motion for Landscaping Porter Park Cabin for \$14,292

Motion made by Trustee Babcock, Seconded by fail.

Trustee Sima stated it should be divided out, new motion:

Motion made by Trustee Sima to Landscape Cabin only (around cabin), Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

President Gustafson summarized:

Village Hall and The Porter Park Cabin Only will be landscaped along with watering. The board will explore median next season.

QUESTIONS AND REPORTS

Brandon reported that a contractor had resumed work to address erosion and washouts caused by past storms with paving expected to begin over the weekend. A significant issue of standing water on a 125-foot stretch of curb was identified in Hidden Creek, and Brandon was exploring alternative contractors to repair this area at a lower cost. The village planned to prioritize this repair with the Public Works Department due to potential hazards from ice. No update on the Class D Patching as it is up for consideration as to go back out to bid, Troy and Brandon are working with others to determine how to make the bid more attractive since there were no bids last time.

Troy stated Riverside Park is currently closed, only opened for the pick-up for helmets and equipment for the Roscoe Rockton Lions Tackle Program.

PUBLIC COMMENT (Limited to 3 minutes per speaker)

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

711pm adjourned

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright