



Special Event Application Form

Return completed form to Roscoe Police Department \* 10595 Main St. \* PO Box 312 \* Roscoe, IL 61073

[X] Assembly [ ] Block Party [ ] Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

MEMORIAL DAY PARADE / VFW POST 2955

Nature of Event:

PARADE

Location of Event: ROSCOE MAIN STREET Projected Attendance: 250

Address of Organizer: 11385 2ND ST. Phone Number: 815 623 7663

Event Date(s): MAY 25, 2026 (MONDAY)

Event Hours: 9:00 am/pm until 12:01 am/pm

Setup/Assembly Date: MAY 25, 2026 Start Time: 9:00 AM am/pm

Dismantle Date: MAY 25, 2026 am/pm Completion Time: NOON am/pm

Please describe, in specific details, the scope of your setup/assembly work: (submit separate document if necessary)

COORDINATE LINE UP OF PARTICIPANTS
PARADE STARTS AT 10AM and ends at cemetery

- Will this event require use of fireworks? [ ] Yes [X] No
Will this event require street closures [X] Yes [ ] No
Will alcohol be served? [ ] Yes [X] No
Will signage be posted? [X] Yes [ ] No
Will food be served? [ ] Yes [X] No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents



Special Event  
Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: GENE MUND Phone Number: 779-970-0262

Email: MUNDUSMC@GMAIL.COM

Additional Comments:

Applicant Signature:

Gene Mund

Date:

1/15/26

Return completed application to: Roscoe Village Hall  
10631 Main Street  
Roscoe, Illinois 61073  
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: 1-26-2024

Village Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Village Board (if necessary): \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale  
\$50 Special Event: Assembly  
\$25 Special Event: Block Party

\_\_\_\_\_  
Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD

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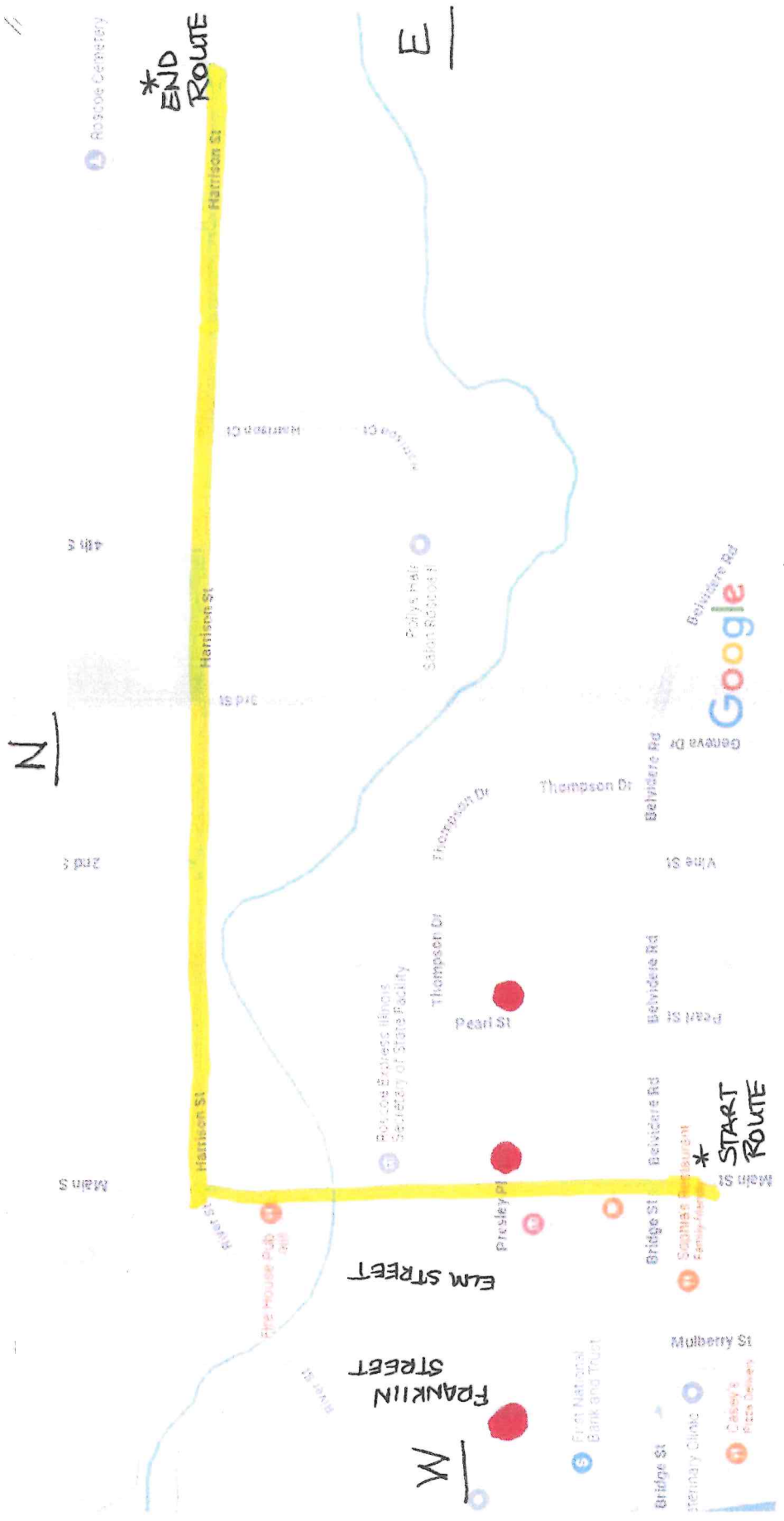
Special Event  
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:

*Please see attached map*

VFW MEMORIAL PARADE ROUTE MAP - MONDAY, MAY 26, 2025



Map data ©2025 Google 200 ft

**█** = PARADE ROUTE

**●** = BARACADES: FRANKLIN ST / PRESLEY ST  
PRESLEY ST / PEARL ST



Special Event  
Hold Harmless Agreement

I, GENE MUND indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as VFW POST 2955 PARADE

to be held MAIN ST. ROSCOE, IL.

Signed this 15<sup>th</sup> day of JANUARY, 20 26

Gene Mund  
Name

3830 JOAN DR. ROSCOE, IL. 61073  
Address

Gene Mund  
Signature

\_\_\_\_\_  
Witness