

VILLAGE OF ROSCOE

AGENDA ITEM - STAFF REPORT



Agenda Item: Subdivision Entrance Signs – Chicory Ridge & Hawks Point

Date: September 9, 2025

Meeting: VB – 9/16/2025

Prepared by: Josef R. Kurlinkus

Department: Administration

Overview/Background Information

The Village Board has previously expressed support for replacing subdivision entrance signs at **Chicory Ridge Subdivision** and **Hawks Point Subdivision**. Final approval of the design concepts is needed in order to proceed with fabrication and installation.

Chicory Ridge Subdivision

Six design options have been prepared for Chicory Ridge and are included as attachments for Board review:

- **Options 1–3** replicate the style of signs originally installed by the developer (now removed). These signs would be mounted directly on the existing stone bases at the subdivision entrances, requiring no additional structural work.
- **Options 4–6** introduce trellis-style designs, similar to those installed at Crystal Hills. These would require the construction of new trellis bases to support the signage.

These options were shared with Chicory Ridge residents via a **Nextdoor poll** to gather feedback and inform the Board’s final decision.

Hawks Point Subdivision

The current entrance sign at Hawks Point was selected and purchased by subdivision residents, and installed by **ShawCraft Sign Co.**, who remains available to fabricate identical replacements.

- ShawCraft has confirmed that the same design can be reproduced.
- Additionally, at staff’s request, ShawCraft has developed a **square version of the existing sign** that could be incorporated into a trellis-style structure, should the Board wish to pursue a more prominent installation at one of the entrances.

Fiscal Note/Budget Impact

Sign Fabrication & Installation (ShawCraft): ~ \$3,000 per sign

Village-Fabricated Trellis Bases (Public Works): ~ \$1,000 each

Note: Trellis bases are only required for Chicory Ridge trellis-style options or a Hawks Point trellis-style installation.

All figures are preliminary estimates, and final costs will depend on the design(s) and installation method(s) selected by the Board.

Action Required/Recommendation

Staff requests that the Village Board:

1. Review and select a final design for **Chicory Ridge Subdivision signs** (Options 1–6).
2. Provide direction on whether to reproduce the existing **Hawks Point sign** or proceed with a trellis-style installation using the square design option.
3. Authorize staff to work with ShawCraft Sign Co. and Public Works to finalize fabrication and installation schedules and costs.

Attachments

Chicory Ridge Sign Options
Hawks Pointe Sign Examples
Hawkes Point Location Maps