



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of The Whole

Tuesday, October 15, 2024

CALL TO ORDER**ROLL CALL****PRESENT**

Trustee William Babcock
Trustee Stacy Mallicoat
Trustee Susan Petty
Trustee Justin Plock
Trustee Michael Sima
Trustee Michael Wright
Village President Carol Gustafson

APPROVAL OF THE MINUTES

Approval of the Minutes for the meeting of the Committee of the Whole from **October 1, 2024**.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

PUBLIC COMMENT (limited to 3 minutes per speaker)

None

OLD BUSINESS

None

NEW BUSINESS

1. Discussion and Recommendation of declaring surplus and disposing of the 2003 Forest River Travel Trailer formally used as a Command Trailer by the Police Department

Administrator Kurlinkus summarized the recommendation, Stating Trailer is a 2003 Forest River travel trailer that the Roscoe Police Department received free of charge from FEMA. The trailer was used as a command center during special events. The trailer is no longer used due to it having a floor that is soft and can collapse. Plywood was placed over the floor years ago however it is still soft. The trailer has a leaking roof that is ready to collapse. The trailer has exceeded its lifespan.

Motion made by Trustee Plock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

2. Discussion and recommendation of a Variance request to waive the requirement for installation of a fence surrounding ground-mounted solar panels located at 11380 Main Street (PIN: 04-33-127-002).

[Property Owner: Michael Miller]

ZBA recommends approval voting 5-0-0 on October 9, 2024.

Administrator Kurlinkus summarized the recommendation, Administrator Kurlinkas called on Evan Hoier to provide the board an overview. Mr. Hoier stated the applicant Michael Miller is requesting a variance to Section 15-555 – Private solar energy collection systems., more specifically, subsection (2) – Ground mounted systems. The applicant originally applied for a zoning permit for the installation of a ground-mount solar system at 11380 Main Street. The parcel is 3.72 acres in size and is zoned One Family Residential (R-1). Buildings and structures on the property are reasonably secluded from public view and the proposed ground-mount system would be well screened from Main Street through existing vegetation. The proposed ground-mount system is 501 square feet in area. The applicant asserts that the height is necessary to capture the solar energy needed to make the system a net positive investment for his property.

Motion made by Trustee Plock, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

3. Discussion of Village Engineer Outsourcing Agreement - General Engineering

Administrator Kurlinkus stated that the Village has not reviewed the engineering services for 20 years. Administrator Kurlinkus stated that the Village has a satisfactory relationship with Fehr-Graham throughout its tenure as Village Engineer, it is appropriate to periodically evaluate the Village's engineering needs, both in scope and value. The current scope of services for the Village Engineer relates to the day-to-day operations of the Village. For projects

(usually design projects) that are outside of this scope (e.g. the residential roads program), the Village usually enters into a separate agreement for services. Administrator Kurlinkus stated there were a lot of projects last year and with more projects coming the Village would like to look at options. Trustee Sima asked about the timelines, and it was stated hoping to have a decision first week of December. The request for proposal could possibly go out on November 6th after the November 5th board meeting.

Motion made by Trustee Wright, Seconded by Trustee Sima.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

4. FY2025 Budget Process - Discussion of Projected Revenues

Administrator Kurlinkas went over the Tax levy Timetable with the board, a schedule was provided to the board members. Treasurer Olson reviewed the revenue sources and stated that there is a decrease from 2024. From 2024 to projected 2024, about \$4000 down. President Gustafson inquired from the board is the tax amount \$1,760,064.00 is a good place to begin as it will be voted on next meeting. Treasurer Olson stated the Parks Department is down around \$6,000 in revenue. Treasurer Olson stated transferring money from another source is not considered revenue. The property tax calculation increased due to new residential construction, estimated at \$1,000,007,60,64. Trustee Petty wanted to know the status of Stateline Baseball? Administrator Kurlinkus stated that he would have Attorney Tom Green present that to board stating the board would be able to decide whether the Village wanted to terminate the lease with the baseball groups? Trustee Plock stated he didn't see why the Village is so fixated? President Gustafson stated she would be interested in knowing what the issue is what needs to be changed? Trustee Wright stated there is no issue with the program but would like transparency as to what is generated under the Stateline Baseball and for them to provide financials. Trustee Plock stated raising fees could create issues as currently the Village does not pay for the electricity out there.

PUBLIC COMMENT (limited to 3 minutes per speaker)

PRESENTATIONS

None

EXECUTIVE SESSION (IF NECESSARY)

None

ADJOURNMENT

Administrator Kurlinkus entertained a motion,

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright