

# VILLAGE OF ROSCOE

## AGENDA ITEM - STAFF REPORT



**Agenda Item:** Approval of a Special Event Permit for Gigi’s Playhouse of Rockford 5K – Dash for Down Syndrome. The event will take place on Saturday, April 25, 2026.

**Date:** 2/24/2026

**Meeting:** VB 03/03/2026

**Prepared by:** Janel

**Department:** Permits

### Overview/Background Information

This is an annual event that raises money for Gigi’s Playhouse. The event starts at Roscoe Middle School and proceeds down the Stone Bridge trail. The application has been reviewed by the Police, Public Works and Fire Department with no issues or concerns being reported.

### Key Issues

The event will kick off at Roscoe Middle School and then continue along the Stone Bridge Trail, heading southward. Participants will encounter road crossings at Joncey Drive/bike path and Burr Oak/Stonebridge Trail. Volunteers will be stationed at these crossings to ensure the safety of participants while allowing traffic to flow freely. It is important to note that volunteers are not authorized to halt or interfere with traffic; their role is strictly to guide the runners.

### Fiscal Note/Budget Impact

n/a

### Prior Legislative Actions

This event is an annual event and has been approved in the past.

### Action Required/Recommendation

Approval of the Special Event known as Gigi’s Playhouse of Rockford 5K – Dash for Down Syndrome.

### Attachments

Special Event Application