



# VILLAGE of ROSCOE

10631 MAIN STREET, ROSCOE, IL 61073

PHONE: 815-623-2829 FAX: 815-623-1360 EMAIL: [permits@roscoeil.gov](mailto:permits@roscoeil.gov)

## Special Event Application Form

☒ Assembly ☐ Block Party ☐ Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

2nd Annual Top Prospects Training Charity Bowl

Nature of Event:

Youth Sports Training (Free)

Location of Event: Riverside Park, IL Projected Attendance: 150-250

Address of Organizer: 11782 Graystone Circle Phone Number: [REDACTED]

Event Date(s): 06/21/2025

Event Hours: 10:00 am/pm until 3:00 am/pm

Setup/Assembly Date: 06/21/2025 Start Time: 7:00 am/pm

Dismantle Date: 06/21/2025 am/pm Completion Time: 5:00 am/pm

Please describe, in specific details, the scope of your setup/assembly work:  
(submit separate document if necessary)

We will be there at 7am to setup events,  
registration, vendor tents and the DJ Booth.

Will this event require use of fireworks?

☐ Yes

☒ No

Will this event require street closures

☐ Yes

☒ No

Will alcohol be served?

☐ Yes

☒ No

Will signage be posted?

☒ Yes

☐ No

Will food be served?

☒ Yes

☐ No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents

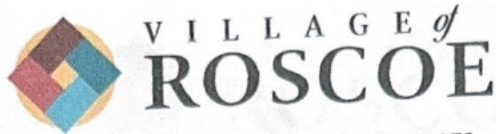
Phone: (815) 623-2829

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Fax: (815) 623-1360

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Email: [permits@roscoeil.gov](mailto:permits@roscoeil.gov)



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PHONE: 815-623-2829 FAX: 815-623-1360 EMAIL: [frontdesk@roscoeil.gov](mailto:frontdesk@roscoeil.gov)

### Special Event Application Form

Who is your point of contact for this event? (must be available during entire duration of event)

Name: Estin Fichter Phone Number: 815-298-9676  
Email: estinf30@gmail.com

Additional Comments:

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Applicant Signature:

[Redacted Signature]

Date:

04/04/25

Return completed application to: Roscoe Village Hall  
10631 Main Street  
Roscoe, Illinois 61073  
[permits@roscoeil.gov](mailto:permits@roscoeil.gov)

#### OFFICIAL USE ONLY

Date Filed: \_\_\_\_\_

Village Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Village Board (if necessary): \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale  
\$50 Special Event: Assembly  
\$25 Special Event: Block Party

Receipt \_\_\_\_\_

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD

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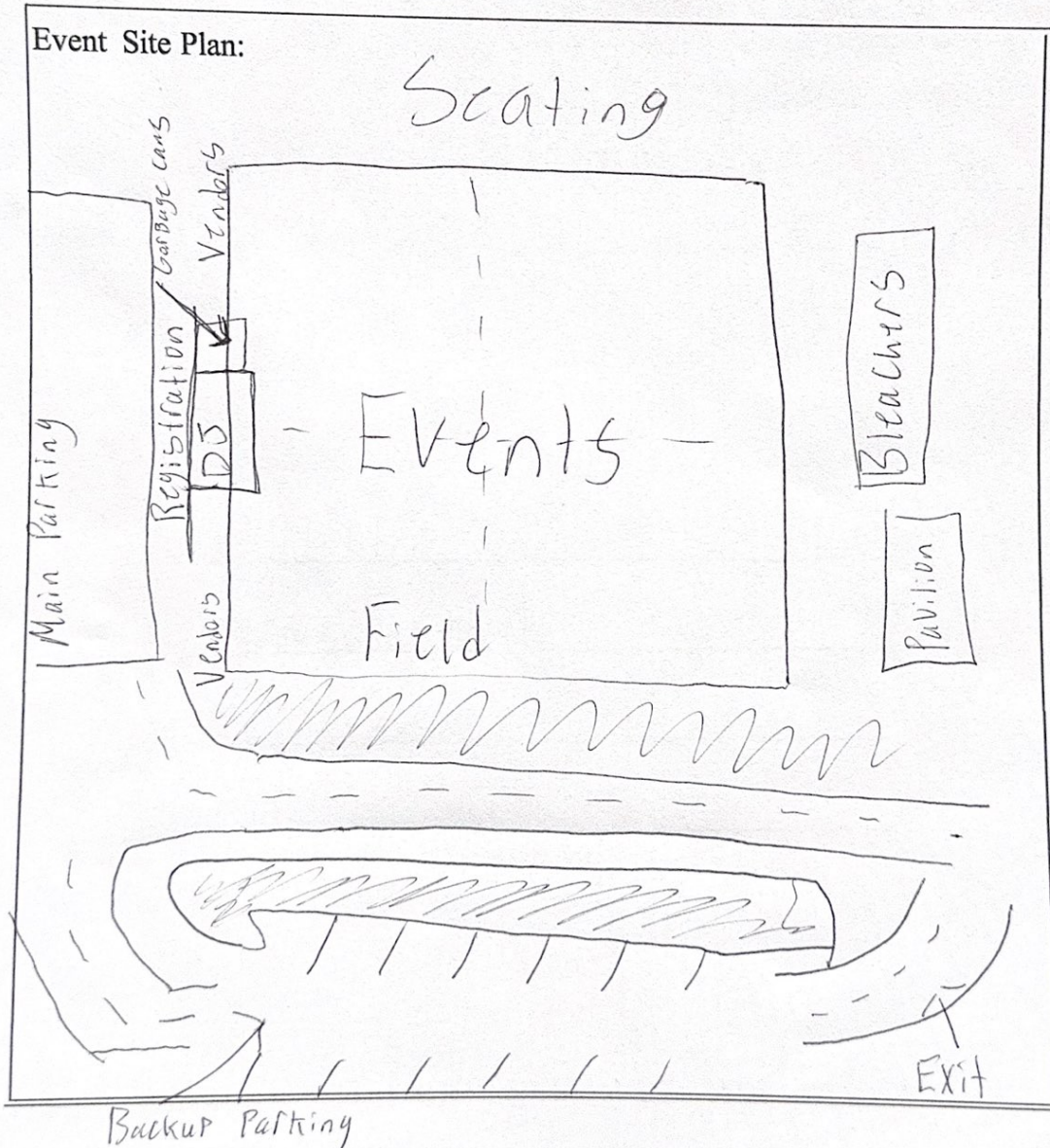
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## Special Event Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

### Event Site Plan:



Phone: (815) 623-2829

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Fax: (815) 623-1360

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Email: [permits@roscoeil.gov](mailto:permits@roscoeil.gov)



V I L L A G E *of*



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**Special Event  
Hold Harmless Agreement**

I, Estin Fichter indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as 2nd Annual TopProspects Training Charity Bowl

to be held on June 21st of 2025.

Signed this 4th day of April, 2025

Estin Fichter

Name

11742 Graystone Circle

Address



Witness