



Special Event
Application Form

Return completed form to Roscoe Police Department \* 10595 Main St. \* PO Box 312 \* Roscoe, IL 61073

Assembly Block Party Neighborhood Garage Sale

Name of the Event and Sponsoring Organization:

National Night Out/Village of Roscoe

Nature of Event:

Community Outreach Event

Location of Event: 10500 Block of Main Street Projected Attendance: 1000

Address of Organizer: 10595 Main Street, Roscoe IL Phone Number: 815-623-7338

Event Date(s): August 6th, 2024

Event Hours: 6pm am until 8pm am

Setup/Assembly Date: August 6th, 2024 Start Time: 4:30pm am

Dismantle Date: August 6th, 2024 am Completion Time: 9pm am

Please describe, in specific details, the scope of your setup/assembly work:
(submit separate document if necessary)

National Night Out is an annual community-building campaign that promotes
police-community partnerships and neighborhood camaraderie to make
our neighborhoods safer, more caring places to live.

- Will this event require use of fireworks? Yes No
Will this event require street closures Yes No
Will alcohol be served? Yes No
Will signage be posted? Yes No
Will food be served? Yes No

If answering yes to any of the above, please provide separate individual permit applications forms as outlined in the Special Event Guidelines and Checklist documents



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Who is your point of contact for this event? (must be available during entire duration of event)

Name: Sgt. Aaron Weber Phone Number: [REDACTED]  
Email: aweber7890@roscoepolice.com

Additional Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date:

06/11/2024

Return completed application to: Roscoe Village Hall  
10631 Main Street  
Roscoe, Illinois 61073  
permits@villageofroscoe.com

OFFICIAL USE ONLY

Date Filed: \_\_\_\_\_

Village Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Village Board (if necessary): \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Application Fee Paid: \$100 Special Event: Neighborhood Garage Sale  
\$50 Special Event: Assembly  
\$25 Special Event: Block Party

\_\_\_\_\_  
Receipt

Cc: Police Department, Public Works, Zoning, HRFPD, WCHD



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Special Event  
Site Plan Exhibit

Please provide a site plan depicting the location of the proposed event, as well all applicable items identified in the Application Checklist. An aerial photograph of the event location will be provided by Village upon request for use by applicant.

Event Site Plan:

Roscoe Express Illinois Secretary of State Facility

XX Barricades

Main

Elm St

Barricades X X

Presley Pl X X Barricades

Main St



Elliotts Salon Day Spa

X X: Barricades

Bridge St

Belvidere Rd

Belv

ia's 🍷

Main St

Pearl St

Pearl St

Tho



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Special Event  
Hold Harmless Agreement

I, \_\_\_\_\_ indemnify and hold the Village of Roscoe harmless against any and all liability and expenses whatsoever, for bodily injury or death, including without limitation injury or death to agents, employees, servants or volunteers of the applicant(s) that may be casually related to any act of ordinary negligence, intentional, willful or wanton misconduct and any such claim, loss or injury arising out of participation with the event

known as **National Night Out**

to be held August 6th, 2024 in the 10500 block of Main Street, Roscoe, IL

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Witness