



Meeting Minutes

Location:

Village Hall -
10631 Main Street
Roscoe, IL 61073

Committee of the Whole Meeting

Tuesday, July 15, 2025

CALL TO ORDER

Trustee Wright called meeting to order at 6:46 pm.

ROLL CALL

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PRESENT

Trustee John Broda
Trustee Dayne Mead
Trustee Justin Plock
Trustee Michael Wright
Village President Carol Gustafson

ABSENT

Trustee William Babcock
Trustee Michael Sima

APPROVAL OF THE MINUTES

Approval of the Minutes for the meeting of the Committee of the Whole from **July 1, 2025.**

Trustee Wright asked for a motion for the Approval of the Minutes for July 1, 2025.

Motion was made by Trustee Plock, second by Trustee Broda. Voting yes: Trustees Plock, Wright, Broda, Mead 4-0-2.

PUBLIC COMMENT (limited to 3 minutes per speaker)

No Public Comments

OLD BUSINESS

Tom Green Village Attorney stated that the body (Masonic Lodge) is interested in moving forward with painting over the Mural.

Motion was made to move to the Board.

Motion was made by Trustee Wright, Second by Trustee Mead. Voting yes: Trustees Broda, Plock, Wright, Mead 4-0-2.

Mr. Green will prepare a one-page agreement Resolution for the Board to review before the Meeting that will state that the Masons will be hiring the painter, and the Village will be providing the funds.

1. Discussion and Recommendation of Hold Harmless Letter to the Masonic Lodge of Roscoe.

Tom Green Village Attorney stated that the body is interested in moving forward with painting over the Mural on the Masonic Building.

Mr. Green will prepare a Resolution to Identify the funds that will be devoted to pay the painter.

President Gustafson would like to see a draft pending approval.

Motion was made to move to the Board by Trustee Wright, second by Trustee Mead. Voting yes: Trustees Plock, Wright, Mead, Broda 4-0-2.

2. Discussion and Recommendation of Subdivision Entrance Sign Design Selection for Chicory Ridge and Hawks Pointe

Joe Kurlinkus Village Administrator stated that request letters have been sent to the homeowners asking for permission for the Village to put the signs on the property. He stated that some have come back giving the Village permission.

Motion was made to move to the Board pending on final designs.

Motion was made by Trustee Broda, second by Trustee Plock. Voting yes: Trustees Plock, Wright, Mead, Broda 4-0-2.

NEW BUSINESS

3. Discussion and Recommendation of approval of Anne Hanson attending the Civic Symposium September 11-12, 2025

Anne Hanson HR Director stated she is asking the Board to approve the expenses for her to attend the Civic Symposium Conference that will be held in September. She has stated that she has attended in the past and would like to see if there is something new, updated software information that could be helpful for the Village.

Motion was made to move to the Board.

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes: Trustees Wright, Mead, Broda, Plock 4-0-2.

4. Discussion and Recommendation of approving Hasting Asphalt Services INC for the quoted amount of \$9,819.70 for resurfacing of Leland Park Tennis, Pickleball, and Basketball courts.

Trustee Wright asked if there were any questions or concerns with the resurfacing of the Leland Park Tennis, Pickleball and Basketball courts. there were none.

Motion was made to move to the Board.

Motion was made by Trustee Plock, second by Trustee Broda. Voting yes: Trustees Broda, Plock, Mead, Wright 4-0-2.

5. Discussion and Recommendation of approving Metal Culverts INC. for the quoted amount of \$5,373.25 for the purchase of Metal Culverts For Road Projects.

Brandon Boggs Village Engineer stated that there are three different locations in various subdivisions where they have culverts that are currently failing, they are not part of the residential street project, they are separate area that need attention.

One is at 3rd and Colmore in the fry subdivision, second one is on Silver Hawk Lane in the Sagewood Subdivision and the third is in the Hawks Pointe Subdivision roadway.

Motion was made to send to the Board.

Motion was made by Trustee Plock, second by Trustee Wright. Voting yes Trustees Mead, Plock, Wright, Broda 4-0-0.

6. Discussion and Recommendation of Operational Software and Program Solutions for Village Staff

Trustee Plock stated that he has spoken with the Village staff, due to our Village being understaff it's a bit overwhelming at times. He is interested in looking into some type of software that will help out with the workload.

The Board would like to revisit this on September 16th at Committee of the Whole Meeting after Ann Hanson attends the Civic Symposium.

PUBLIC COMMENT (limited to 3 minutes per speaker)

No Public Comments

PRESENTATIONS

Trustee Wright stated that he has attended one out of the two Public Meetings and would like to thank Brandon and Joe for all of their hard work. They did a great job.

He had stated that he received a call from a person from Hodges Run Subdivision stating Communication is the key and that his wife was a retired engineer that really liked talking to Brandon, he was very personable and had great ideas and thanked him for his assistance.

EXECUTIVE SESSION (IF NECESSARY)

No Executive Session.

ADJOURNMENT

Trustee Wright asked for a motion to Adjourn the meeting. Motion was made by Trustee Broda, second by Trustee Plock. Voting yes Trustees Mead, Wright, Broda, Plock 4-0-2.

Meeting Adjourned at 7:04 pm