



# Meeting Minutes

**Location:**

Village Hall -  
10631 Main Street  
Roscoe, IL 61073

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**Committee of the Whole Meeting**  
Tuesday, August 20, 2024

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**CALL TO ORDER**

Administrator Kurlinkus called to Committee of Whole Meeting

**ROLL CALL****PRESENT**

Trustee William Babcock  
Trustee Stacy Mallicoat  
Trustee Susan Petty  
Trustee Justin Plock  
Trustee Michael Sima  
Trustee Michael Wright  
Village President Carol Gustafson

**APPROVAL OF THE MINUTES**

**Approval of the Minutes** for the meeting of the Committee of the Whole from **August 7, 2024.**

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Sima, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

**PUBLIC COMMENT (limited to 3 minutes per speaker)**

None

**OLD BUSINESS**

1. **Approval of Resolution 2024-XX**, of entering into an Agreement with **Place Foundry Design PLLC** to provide design and owner's representative services for the construction of the Village's Main Street Business Incubator Project.

Administrator Kurlinkus summarized the request stating that this is the design proposal for Hodges Run and Main Street.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Plock to send to board as first reading, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

Trustee Plock stated he wanted it to be presented as a first reading so there is a formal meeting with the public next week and make the final reading at the next board meeting. Trustee Plock just wants to ensure transparency, so the public doesn't feel this was a done deal. President Gustafson stated that the tentative plan is to have five concrete pads by October.

2. Update and Discussion on **Bridge Street Parking and Multi-use Project**

Administrator Kurlinkus provided the board with an update to the project for Bridge Street Parking and Multi Use. Administrator Kurlinkus presented the board with visual display of the design for the parking lot, identifying the updates that were made to the design plans. There should be coming soon posters which will be 4x8 placed at the sites to provide the public with information of what is coming to the site. Administrator Kurlinkus provided the board with an overview design of the multi-use area, which is currently owned by Velvet Robot and Nick Sommers. The multi space will have an open space design with tables, stamped concrete patio for public use.

Trustee Plock inquired about the white house, is it completed, Administrator Kurlinkus stated the restoration will be completed this week.

Administrator Kurlinkas entertained a motion,

Motion made by Trustee Plock, Seconded by Trustee Mallicoat.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

## **NEW BUSINESS**

3. **Discussion and Recommendation** to approve conference and travel expenses for Chief Hawley while attending **New Chiefs of Police Orientation**

Administrator Kurlinkus summarized the request for Chief Hawley to attend this training. This training is for Police Chiefs, this request is for per diem. Everything else is included in the training.

Motion made by Trustee Mallicoat, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

4. **Discussion and recommendation** to the Board for approval of travel expenses for elected officials and staff attendance at the **2024 Illinois Municipal League Annual Conference on September 19-21, 2024** [estimated expenses of \$1,400.00 per attendee].

Administrator Kurlinkus summarized the request for those interested in attending the IML conference in September.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Plock, Seconded by Trustee Wright.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

5. Discussion and Recommendation of a **Special Event Permit** for the **Stateline Disc Golf Association (SDGA) & Outta Bounds Disc Golf Tournament** to be held at **Porter Park** on **November 2, 2024**.

Administrator Kurlinkus summarized request for the disc golf tournament. There was a request for use of the cabin for this tournament. The expected attendance is around 150, a little larger than the last one. Discussion around the use of cabin for non-for-profit events to come in the future.

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Sima, Seconded by Trustee Babcock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright

## **PUBLIC COMMENT (limited to 3 minutes per speaker)**

None

## **PRESENTATIONS**

None

## **EXECUTIVE SESSION (IF NECESSARY)**

## **ADJOURNMENT**

Administrator Kurlinkus entertained a motion;

Motion made by Trustee Petty, Seconded by Trustee Plock.

Voting Yea: Trustee Babcock, Trustee Mallicoat, Trustee Petty, Trustee Plock, Trustee Sima, Trustee Wright