

1 **RESOLUTION NO. 2024-08-21-16**

2 **A RESOLUTION OF THE CITY COUNCIL OF**
3 **ROLLINGWOOD, TEXAS APPOINTING AN ACTING CITY**
4 **SECRETARY AND PROVIDING FOR AN EFFECTIVE**
5 **DATE**

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8 **WHEREAS**, Section 2-121 of the City’s Code of Ordinances authorizes the City Council
9 of the City of Rollingwood (“City Council”) to appoint a City Secretary of the City of Rollingwood
10 (“City Secretary”); and

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12 **WHEREAS**, the City Secretary is appointed by the City Council to exercise all of the
13 powers and perform all of the duties prescribed by law and will perform such other duties as may
14 be required by the City Council; and

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16 **WHEREAS**, the position of City Secretary was vacated on July 5, 2024; and

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18 **WHEREAS**, the City Council wishes to appoint an Acting City Secretary to perform the
19 duties of the City Secretary as prescribed by law.

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21 **NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY**
22 **OF ROLLINGWOOD:**

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24 **Section 1.** That the foregoing recitals are hereby found to be true and correct findings
25 of the City Council of Rollingwood and are fully incorporated into the body of this Resolution.

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27 **Section 2.** That the City Council of the City of Rollingwood hereby appoints City
28 Administrator Ashley Wayman as Acting City Secretary

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30 **Section 3.** It is officially found, determined, and declared that the meeting at which
31 this Resolution is adopted was open to the public and public notice of the time, place, and subject
32 matter of the public business to be considered at such meeting, including this Resolution, was
33 given, all as required by Chapter 551, Texas Government Code, as amended.

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35 **Section 4.** This Resolution shall be in force and effect from and after its passage and it
36 is so resolved.

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38 **PASSED, APPROVED AND DULY RESOLVED** by the City Council of Rollingwood
39 on this the _____ day of _____, 2024.

40
41
42 _____
Gavin Massingill, Mayor

43 **ATTEST:**

44
45 _____
46 Ashley Wayman, City Administrator