



CITY OF ROLLINGWOOD BOARD OF ADJUSTMENT MEETING MINUTES

Thursday, December 02, 2021

The Rollingwood Board of Adjustment met at the Rollingwood Municipal Building located at 403 Nixon Drive in Rollingwood, Texas on December 2, 2021 at 6:09 p.m. Members of the public and the Board of Adjustment were permitted to participate in the meeting virtually, as long as a quorum of the Board and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. The public was permitted watch this meeting live and have the opportunity to comment via audio devices at the link below. The public was also permitted to participate in this meeting by dialing one of the toll-free numbers below and entering the meeting ID and Passcode.

Link: <https://us02web.zoom.us/j/5307372193?pwd=QmNUbmZBQ1lwUINjNmK5RnJreIRFUT09>

Toll-Free Numbers: (833) 548-0276 or (833) 548-0282

Meeting ID: 530 737 2193

Password: 9fryms

The public was permitted to offer public comments via their audio devices when logged in to the meeting or telephonically by calling in as provided by the agenda and as permitted by the presiding officer during the meeting. A video recording of the meeting was made and was posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL BOARD OF ADJUSTMENT MEETING TO ORDER

1. Roll Call

Chair Chris Braden called the meeting to order at 6:10 p.m.

Present Members: Chair Chris Braden, Brad O'Donnell, Keith Martinson, and Jim Beneke

Also Present: Attorney Megan Santee, Director of Development Services Carrie Caylor, and Planner Bryce Cox

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the Board of Adjustment and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a Board Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

2. Discussion and possible action on the minutes from the November 4, 2021 Board of Adjustment meeting

Brad O'Donnell motioned to approve the minutes. Keith Martinson seconded the motion. The motion passed 4-0.

PUBLIC HEARING

3. Public hearing, discussion and possible action on a request for variance from the City's Code of Ordinances section 107-76 (C)(2) minimum depth of side yards on a corner lot for 5000 Timberline Drive.

Chair Chris Braden opened the public hearing at 6:12 p.m.

Duke Garwood spoke on behalf of the applicants Matt and Ashley Horne, owners at 5000 Timberline Drive.

Chris Braden closed the public hearing at 6:28 p.m.

Keith Martinson motioned to approve the variance as requested, stating he believed that it met all of the findings as required of the board. Jim Beneke seconded the motion. The motion passed 4-0.

4. Public hearing, discussion and possible action on a request for variance from the City's Code of Ordinances section 107-34 (C)(1) that fences on a corner lot may be no closer than 15 feet from the edge of the curb closest to the property for 502 Riley Road

Chair Chris Braden opened the public hearing at 6:33 p.m.

Property owner Jami Bonyun addressed the board.

Chris Braden closed the public hearing at 6:36 p.m.

Keith Martinson motioned to approve the request for variance, stating he believed that it met the requirements for variance by the board. Chris Braden seconded the motion. The motion passed 4-0.

REGULAR AGENDA

5. Discussion and possible action to adopt a set of rules for the Board of Adjustment
Bryce Cox with Denton Navarro addressed the Board regarding the document versions shown in the packet.

Chris Braden motioned to adopt the draft version of the rules. Keith Martinson seconded the motion. The motion passed 4-0.

6. Discussion and possible action on the application forms

Bryce Cox with Denton Navarro addressed the Board regarding the changes made to the application forms.

Chris Braden motioned to approve the application form. Brad O'Donnell seconded the motion. The motion passed 4-0.

7. Discussion and possible action on findings documents for variances

Bryce Cox with Denton Navarro described the findings document included in the packet.

Keith Martinson motioned to approve the findings document. Chris Braden seconded the motion. The motion passed 4-0.

8. Discussion regarding intent to continue serving on the Board of Adjustment

All members stated that they would continue to serve on the Board of Adjustment if reappointed.

ADJOURNMENT OF MEETING

The meeting was adjourned at 6:50 p.m.

Chris Braden, Chair

ATTEST:

Ashley Wayman, City Secretary