

# AGENDA ITEM SUMMARY SHEET

City of Rollingwood

September 15, 2020

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**Submitted by:**

Wendi Hundley, Council Member

**Agenda Item:**

Discussion and possible action to give direction to staff to prepare an RFP for a residential and commercial traffic study or an RFP for as-needed traffic consulting services, including but not limited to conducting studies and analyses of traffic engineering, operations, planning, parking, and design services for ongoing projects throughout the city;

**Description:**

Citizens communications over the past few years have shown an increasing concern amongst residents about traffic volume and speeding. Before implementing traffic calming measures, there should be a traffic engineering study for liability, safety and a to avoid unintentionally shifting impacts to other areas of the neighborhood. Currently the city does not have a City Engineer and we rely on consultants as projects arise. It's difficult to budget for traffic dampening related items because we do not have an agreement with an engineer that lays out the cost of different aspects of traffic engineering.

**Action Requested:**

1. Gauge interest and getting direction from City Council on having staff prepare and RFP for traffic consulting services options: 1) a comprehensive traffic study of Rollingwood residential and commercial roadways, or; 2) An RFP for as-needed consulting services, or; 3) A hybrid traffic study and as-needed consulting services agreement
2. Consideration of adopting an ordinance at a future city council agenda to address how requests for traffic calming can be handled uniformly to help staff process and facilitate requests in a timely manner and to address cost sharing with requestors.

**Financial Impacts:**

3. **None at this time.** If there is Council support for this agenda item, then a future budget amendment may be necessary to move forward with a proposal. I have heard that a complete traffic study can be upwards of 75K. A recent task order for an engineer evaluating a single speed hump at Riley and Stratford came back at 10K and they were not even doing the part with collecting speed and traffic data.

**Attachments:**

1. 2001 Traffic Study
2. 2018 Police Memorandum
3. Task Order for engineered study
4. Proposed Ordinance drafted by City Attorney