

# Comprehensive Planning Advisory Strike Force

City of Rollingwood, Texas

The Comprehensive Plan Advisory Strike Force will be composed of 13 members. 8 of the members must be approved by a majority on the council, and the other five—each picked by a council member—will be individually appointed without a council vote.

The nine members requiring council approval will represent:

- Position 1: Committee Chair (Mayor appointment, but subject to Council approval)
- Position 2: Planning & Zoning Commission, Chair pro-tem(application)
- Position 3: Park Commission (application)
- Position 4: Utility Commission (application)
- Position 5: Rollingwood Community Development Corporation (application)
- Position 6: Board of Adjustment (application)
- Position 7: Westlake Chamber of Commerce, at large member (application)
- Position 8: EISD School board member, at large member (application)

## **Consistent with Rollingwood's commitment to transparency:**

All Strike Force members must be sworn in and take open meetings act training; All members must abide by the open meetings act; Strike Force meetings will be open to observers.

## **Qualifications:**

All Strike Force members must be city residents, except 2 at large members from Chamber of Commerce and EISD school board.

## **Appointment Process:**

Current Board and Commission members may apply. The online Coard and Committee application form will be amended to include checkbox for Comprehensive Plan Advisory Strike Force.

## **Proposed Timeframe:**

This Strike Force is a time-specific, project-specific group charged with providing community perspective and insights on the policies and priorities embodied in drafts of the Comprehensive Plan. The Strike Force is anticipated to convene beginning October 2020 through March 2021. Timeframe will be subject to change by City Council.

## **Proposed Timeline:**

Call for applicants: September 17, 2020

Deadline for applications: October 1, 2020

Selection of representatives: Special Called Council Meeting October 2, 2020

## **Proposed Committee Meetings:**

Committee will meet twice per month coinciding and earlier in the day that the Planning and Zoning and City Council meetings. Schedule subject to change and additional meetings may be called by chair as necessary.

- October 7 – 4pm
- October 21 – 4pm
- November P&Z – 4pm
- November Council – 4pm
- December P&Z – 4pm
- December Council – 4pm
- January 6 – 4pm
- January 20 – 4pm
- Feb 3 – 4pm
- Feb 17 – 4pm
- March 3 – 4pm
- **Council Adopting March 2021**

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## **Authority:**

City Council maintains decision-making authority on the Comprehensive Plan, input from a community-based Strike Force will be sought to ensure that a range of perspectives reflecting Rollingwood Community values are factored into the City's long-term vision and implementation priorities.

## **Duties:**

- Designated contact group for consultants
- Provide recommendations on public engagement process & future surveys
- Assist with identification of issues and needs
- Read, review and provide recommendations as to the strategic directions of the plan
- Assist with priority setting
- Final Plan Recommendation
- Identify values over policies

## **Strike Force Deliverables:**

- Chair report on rational of majority viewpoint, and any votes that happened
- Minority viewpoint can still provide a report, if desired.

DRAFT