

AGENDA ITEM SUMMARY SHEET

City of Rollingwood

September 15, 2020

Submitted by:

Wendi Hundley, Council Member

Agenda Item:

Discussion and possible action to direct city staff to create an online message board in compliance with Local Government Code Sec. 551.006: written electronic communications accessible to public; and to update the city communication policy to reflect requirements of the state code.

Description:

In the interest of providing more open communication between the Council (that is available to the public) the City is allowed to create a “message board” for the City Council on the City website. State Law gives governing bodies specific parameters to be able to communicate between meetings, using the guidelines in state code Sec. 551.006. WRITTEN ELECTRONIC COMMUNICATIONS ACCESSIBLE TO PUBLIC.

Action Requested:

- Direct staff to engage consultants to set-up an online message board in compliance with code Sec. 551.006, with costs not to exceed \$1,000.
- Approve an update to the City Communication policy that includes the message board.

Financial Impacts:

There is a budget line item available for this technology solutions.

Attachments:

1. Communication Policy Draft Update
2. Open Meetings Act Handbook 2020
3. Online Message Board & TOMA – TML Update
4. Sec. 551.006 code –document
5. Other Municipalities links –document
6. Networkitects estimate (if available)