



CITY OF ROLLINGWOOD CITY COUNCIL MEETING MINUTES

Wednesday, February 18, 2026

The City Council of the City of Rollingwood, Texas held a meeting, open to the public, in the Municipal Building at 403 Nixon Drive in Rollingwood, Texas, on February 18, 2026. Members of the public and the City Council were able to participate in the meeting virtually, as long as a quorum of the City Council and the presiding officer were physically present at the Municipal Building, in accordance with the Texas Open Meetings Act. A video recording of the meeting will be posted to the City's website and available to the public in accordance with the Texas Public Information Act upon written request.

CALL REGULAR CITY COUNCIL MEETING TO ORDER

1. Roll Call

Mayor Gavin Massingill called the meeting to order at 7:00 p.m.

Present Members: Mayor Gavin Massingill, Mayor Pro Tem Sara Hutson, Council Member Brook Brown, Council Member Phil McDuffee, Council Member Kevin Glasheen, and Council Member Kevin Schell

Also Present: City Administrator Alun Thomas, City Secretary Makayla Rodriguez, Assistant to the City Administrator Lindsay Saenz, Finance Director Abel Campos, Police Chief Kristal Muñoz, and City Attorney Charles Zech

PUBLIC COMMENTS

The following individuals spoke during public comments:

Christine Whitney, resident at 2803 Hatley Drive, discussed the drainage project underway in the City's easement in her backyard. She expressed concern about the project engineer and the oversight of the angle that comes out of the pipe.

Shanti Jayakumar, resident at 3309 Park Hills Drive, expressed her gratitude to City Secretary Makayla Rodriguez for her dedication to the City of Rollingwood. She wished her farewell and good luck in the next chapter of her career.

PRESENTATIONS

2. Presentation and update on the City of Rollingwood's participation in the Central Texas Auto Crimes Task Force

Police Chief Kristal Muñoz stated that joining the Central Texas Auto Crimes Task Force would provide access to an expanded range of resources for our City.

3. Presentation, discussion and possible action on the Fiscal Year 2024-2025 Audit by ABIP, PC

Nick Gutierrez, Audit Manager at ABIP PC, presented the Annual Financial Report and stated that the audit is unmodified, which is the highest opinion an audit can receive.

Council Member Brook Brown requested that the principal interest be year-by-year instead of five years.

4. Mayor's State of the City Address

Mayor Gavin Massingill gave his annual State of the City Address and thanked City Staff, along with all the Board and Commission Members. He spoke about the onboarding of City Administrator Alun Thomas and the new ideas that he has brought to the City. Mayor Massingill also thanked Police Chief Kristal Muñoz for generating new solutions to help keep the community safe. He highlighted the many projects that City Staff have worked on, which include improving emergency management readiness, introducing Laserfiche to update records management, an RFP water rate study, Capital Improvements Plan projects, a repaving project, and two park improvement projects. Mayor Massingill stated his eagerness to start planning the renovation of the new City Hall. He thanked City Secretary Makayla Rodriguez for all of her hard work and wished her the best of luck at her new job in West Lake Hills.

CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of Consent Agenda items unless a City Council Member has requested that the item be discussed, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

5. Discussion and possible action on the minutes from the January 21, 2026 City Council meeting
6. Discussion and possible action regarding acceptance of Don Hudson's resignation from the Park Commission

Council Member Brook Brown and Mayor Gavin Massingill expressed their gratitude and thanked Don Hudson for his work on the Park Commission.

Council Member Sarah Hutson moved to approve the Consent Agenda. Council Member Brook Brown seconded the motion. The motion carried with 5 in favor and 0 against.

REGULAR AGENDA

7. Discussion and update on the status of the new City Hall

Mayor Gavin Massingill referred to the first draft of the needs assessment for potential ideas for the new City Hall. Council Member Glasheen questioned about future fire truck parking and the square footage of the new building. Mayor Gavin Massingill responded that the approximate square footage would be 9,800. He suggested that the Council review the assessment and bring back concepts for further discussion at the next council meeting.

8. Discussion and possible action regarding an appointment to fill a vacancy on the Park Commission

City Administrator Alun Thomas introduced the three applicants who applied for the position. Patricia Barnes, who applied in July of 2025. Jeff Marx, who applied in October of 2025, and Rhett Bennett, who applied in December of 2025.

Council Member Sara Hutson moved to appoint Rhett Bennett to the Park Commission. Council Member Kevin Schell seconded the motion. The motion carried with 5 in favor and 0 against.

9. Discussion, update, and direction regarding the Park Commission's work on establishing a dedicated dog off-leash area at Rollingwood Park

Melissa Morrow, resident at 2502 Timberline Drive and Chair of the Park Commission, gave an update on what was discussed at the Rollingwood Park Design Group meeting, which took place on February 2, 2026. There were agreements on parameters to maximize the usage of the upper park, along with wanting seating in the off-leash dog area.

Mayor Gavin Massingill brought up agenda item 10 in conjunction with this item.

Curt Arnette of Sitio Design presented his drawings for the proposed east driveway and parking area at the Rollingwood Park. Alex Robinette, resident at 2500 Hatley Drive, explained that she and Mr. Arnette have been in contact with two potential companies that could work on the project.

Council discussed that they would like cost estimates from both companies, along with preparing biddable plans. Mayor Gavin Massingill suggested a previous project manager of the City, Robert Dial of Dial Development Services, Ltd., as a potential project manager for this upcoming project. Council compared the sustainability of both asphalt and honeycomb pavers. brought up the risk of potential drainage issues.

10. Discussion, update, and possible action on the east driveway entrance improvements and parking area improvements in Rollingwood Park

This item was discussed in item 9.

11. Discussion and possible action regarding proposed driveway or right-of-way access from City of Austin lots on Stratford Drive into Rollingwood at Almarion Way

Council Member Kevin Glasheen expressed concerns that Google Maps displays a street that runs through property from Stratford Drive to Almarion Way.

Mayor Gavin Massingill brought up the idea of putting a gate to close off that street.

Council Member Brooke Brown suggested putting in a curb at the curb cut.

Alun Thomas, City Administrator, stated that according to the Travis Central Appraisal, the city limits is at the curb between 200 Almarion Way and 2607 Stratford Drive.

Mayor Gavin Massingill says the City has done its diligence by sending letters to the residents and issuing citations for violations of the City's "no through trucks" ordinance.

Arnaud Prodel, resident at 200 Almarion Way, for restricting transportation access from Almarion Way to Stratford Drive.

12. Discussion and possible action to approve revision to City Ordinance Sec. 32-38 (9) to amend the no parking area on Ashworth Drive

Police Chief Kristal Muñoz discussed the request to shorten the no-parking area on Ashworth Drive and declared that it wouldn't affect the public view.

Mayor Gavin Massingill encouraged Council to adopt the ordinance to shorten the length of the no-parking zone.

Council Member Brook Brown moved to revise City Ordinance Sec. 32-38 (9) to amend the no parking area on Ashworth Drive. Council Member Phil McDuffee seconded the motion. The motion carried with 5 in favor and 0 against.

13. Discussion and possible action on the purchase of three new 2026 Chevrolet Tahoe PPV patrol vehicles, with associated upfitting costs, for use by the police department

Police Chief Kristal Muñoz explained the reasoning for switching to Ford Explorer to the Chevrolet Tahoes. She stated that there is an \$8,000 difference, but that it won't succeed what was budgeted for the trucks.

Council Member Brooke Brown moved to approve the purchase of three new 2026 Chevrolet Tahoe PPV patrol vehicles. Council Member Kevin Schell seconded the motion. The motion carried 5 in favor and 0 against.

ADJOURNMENT OF MEETING

The meeting was adjourned at 9:18 p.m.

Minutes adopted on the 25th day of March, 2026.

Gavin Massingill, Mayor

ATTEST:

Lindsay Saenz, Assistant to the City Administrator