

# AGENDA ITEM SUMMARY SHEET

## City of Rollingwood

**Meeting Date: June 12, 2024**

**Submitted By:**

Staff

**Agenda Item:**

Discussion and possible action regarding a policy for reimbursement to the City due to water main line breaks

**Description:**

At the March 20, 2024 City Council meeting, Council Member Sara Hutson brought this topic to City staff in light of recent contractor caused water line breaks. The Public Works and Administration staff have an internal policy to require reimbursement for costs incurred by the City from Crossroads, the City's water operator, to fix a contractor caused water line break. Staff currently does not have a policy for recouping payment for water lost during a break. City Council directed staff to take this to the Utility Commission for review.

At the April 2, 2024 Utility Commission meeting, members discussed this draft policy and formed a subcommittee for policy development and review. The subcommittee met and provided the attached draft policy for consideration at the next Utility Commission meeting.

At the June 4, 2024 meeting, the Utility Commission recommended this policy to City Council with the following motion:

**Chair Jonathan Miller moved to approve and recommend this policy to the City Council. Chris Meakin seconded the motion. The motion carried with 5 in favor and 0 against.**

**Action Requested:**

To review and approve the policy for reimbursement to the City due to water main line breaks.

**Fiscal Impacts:**

Potential future recovery of costs to the City for water main line breaks.

**Attachments:**

- DRAFT Policy for Reimbursement due to Water Main Line Breaks